



## Faculty Council

Meeting of 16 January 2008

Language Institute Theatre (LI 215) at 2:30 p.m.

### AGENDA

1. Adoption of the Agenda **2:30**
2. Approval of the Minutes of 21 November 2007 (*Appendix I, pp.2-7*)
4. Business arising
5. Report of the Dean (*Appendix II, pp. 8*) **2:40**
6. Report of the Associate Dean (Undergraduate) (*Appendix III, pp.9-12*)
7. Report of the Associate Dean (Research & Graduate) (*Appendix IV, pp.13-15*)
8. Committee reports **3:05**
9. Reports of representatives to other Faculties
10. Reports of representatives from other Faculties
11. New business
- 11.1 Disability Resource Office (Ms L. Righetti) (*Appendix V, pp.16-17*) **3:10**
12. Announcements
- 12.1 Introduction of new members from Campion  
(D. Coleman and M. Walter)
13. Adjournment **by 3:30**

TC/dg

*The next meeting of this Council is scheduled for 19 March 2008 in ED 114*



## Faculty Council Minutes

Meeting of 21 November 2007

Administration-Humanities Boardroom, AH 527, at 2:30 p.m.

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The University of Regina Faculty Council of Arts met at 2:30 p.m. on Wednesday 21 November in the Fifth Floor Board Room of the Administration-Humanities Building (AH527).

**PRESENT:** T. Chase (Chair), E. Aito, K. Arbuthnott, A. Ashton, L. Awanyo, T. Bredohl, M. Calkowski, , B. Cecil, H. Chow, J. Conway, P. Dorrington, P. Elliott, I. Germani, N. Jones, D. Juschka, W. Kubik, G. Lankauskas, C. Londoño Sulkin, C. Louis, L. Loutzenhiser, T. McIntosh, D. Miller, F. Obrigewitsch, B. Plouffe, J. Rayner, S. Rheault, A. Robinson, D. Sharpe, W. Smythe, E. Soifer, L. Sykes Tottenham, B. Thraves, M. Vetter, S. Wilson.

**SENATE MEMBERS:** P. Brooks, L. Bumbac, S. Susut.

**FROM OTHER FACULTIES:** B. Campbell (CCE), H. King (CCE), D. Nicholson (Library), B. Sterenberg (Science).

**STUDENT REPRESENTATIVES:** J. Moleski, R. Porter, R. Yurkowski, D. Ward, M. Wells.

**REGRETS:** K. Dorsch, B. Fiore

**VISITORS:** R-M Bouvier (Faculty Administrator), K. O'Brien (Academic Co-ordinator)

**1. Adoption of the agenda**

The agenda was adopted.

**2. Approval of the minutes of the meeting of 19 September 2007**

M/S JUSCHKA/PLOUFFE that the minutes for 19 September 2007 be approved as circulated.

**CARRIED**

**3. Business arising**

None.

**4. Tribute to retiring member: Marilyn Lewry, Department of Geography**

Dr Bernard Thraves, Acting Head of the Department of Geography, paid tribute to Marilyn Lewry for her nearly 40 years of service at the University of Regina. She started as a teaching assistant in the Department of Geography in 1968. Since 1984, Ms Lewry has provided sterling service to the Department and its students first as a sessional lecturer (1984-1991), then as a sessional instructor (1991-1999), and most recently as an instructor

(1999-2007). During this time, Ms Lewry has taught courses at all levels with major responsibilities for teaching human and cultural geography.

In recent years Ms Lewry has contributed to and co-ordinated the geographical contributions to *The Encyclopedia of Saskatchewan* (2005), and has served as co-editor and contributing author of *Saskatchewan: Geographic Perspectives* (2007). Ms Lewry retires from the Faculty effective 31 December 2007.

The Dean thanked Dr Thraves for this tribute, and communicated the Faculty's appreciation for Ms Lewry's many contributions during her career at the University. As she plans to teach sessionally after retirement, students will continue to benefit from her wisdom and experience.

**5. Report of the Dean**

The following items were discussed per previously distributed report:

- 5.1 CUPE 1975-01 job action
- 5.2 Fall Convocation
- 5.3 Faculty Recruitment
- 5.4 Sabbatical applications
- 5.5 Applications for tenure, promotion, and merit
- 5.6 Executive of Council, 31 October
- 5.7 Conference Fund applications
- 5.8 Faculty website renewal – update

**6. Report of the Associate Dean (Undergraduate)**

The following items were discussed as per previously distributed report:

- 6.1 Faculty website redesign  
Update: an open-source system has been selected which includes a course management system to replace WebCT.
- 6.2 Academic misconduct
- 6.3 Late grades

**7. Report of the Associate Dean (Research & Graduate)**

- 7.1 New staff member: Kara Vincent
- 7.2 Rachel Davis Award
- 7.3 Conference Fund applications
- 7.4 ISOF competition results
- 7.5 President's Fund/SSHRC General Research Fund
- 7.6 Federal research labs
- 7.7 Arts sweeps Alumni Crowning Achievement Awards
- 7.8 Double honours for Dr T Hadjistavropoulos
- 7.9 Saskatchewan Book Awards nominations
- 7.10 Seed grant to Dr Tompkins
- 7.11 *Coffee House Controversies* for the January 2008 term
- 7.12 Upcoming events: the Woodrow Lloyd and Stapleford Lectures

8. **Committee Reports**

8.1 **Academic Program Development Committee**

KLEER/CALKOWSKI moved to renumber ANTH 300 and 400 to ANTH 401 and 402, respectively.

**CARRIED**

KLEER/ CALKOWSKI moved to revise the ANTH Major and Honours Major to include ANTH 401 and 402.

**CARRIED**

KLEER/SHARPE moved that the convocation hood for the Bachelor of Health Studies be trimmed with shamrock green outside trim, ultra white inside trim, and silver cord.

**CARRIED**

KLEER/PLOUFFE moved to create ARBC 100 and 101.

**CARRIED**

KLEER/AITO moved to revise FR 216.

**CARRIED**

KLEER/AITO moved to revise FR 247 (correction: Cross-listed with SOC 247)

**CARRIED**

KLEER/AITO moved to create FR 248.

**CARRIED**

KLEER/CONWAY moved to create SOC 247.

**CARRIED**

KLEER/CONWAY moved to include SOC 247 among the Department's "List A: Science, Culture & Knowledge" course offerings.

**CARRIED**

KLEER/RAYNER moved to recreate HJ 350 and 421.

**CARRIED**

KLEER/N. JONES moved to revise the Justice Studies/Police Studies program to allow for KHS 170 **or** KHS 171

**CARRIED**

KLEER/BREDOHL moved to create HIST 101-109, 111 and 112.

**CARRIED**

KLEER/BREDOHL moved to create HIST 472.

**CARRIED**

KLEER/BREDOHL moved to create HIST 466.

**CARRIED**

KLEER/ BREDOHL moved to revise the prerequisite for HIST 200-290AA-ZZ.

**CARRIED**

KLEER/ BREDOHL moved to revise the titles and descriptions for HIST 224, 225 and 226.

**CARRIED**

KLEER/ BREDOHL moved to revise the description for HIST 381.

**CARRIED**

KLEER/ BREDOHL moved to delete HIST 100.

**CARRIED**

KLEER/ BREDOHL moved to delete HIST 372.

**CARRIED**

KLEER/ BREDOHL moved to revise the prerequisite for all 400-level HIST courses, except 498 and 499.

**CARRIED**

KLEER/ BREDOHL moved to revise the requirements for the BA in History, Urban History, History and Economics and the combined BEd/BA in History to require at least one 100-level HIST course.

**CARRIED**

KLEER/ BREDOHL moved to revise the requirements for the BA in History, Urban History, History and Economics and the combined BEd/BA in History to require at least one 400-level HIST course.

**CARRIED**

KLEER/ RAYNER moved to revise the concentration in Development Studies.

**CARRIED**

KLEER/ RAYNER moved to delete PSCI 420, 422, 432 and 440, and to create PSCI 425, 426, 427, 428, 430, 442, 443.

**CARRIED**

KLEER/ RAYNER moved to create PSCI 326.

**CARRIED**

KLEER/ RAYNER moved to create a concentration in Political Science as part of the Bachelor of Francophone Studies.

**CARRIED**

KLEER/ KING moved to create a Liberal Arts certificate.

**CARRIED**

KLEER/ KING moved to create a Liberal Arts diploma. *One friendly amendment: add to second paragraph “available to any student registered at the University of Regina and any of its federated colleges”.*

**CARRIED**

## **8.2 Research & Graduate Studies Committee**

A motion to delete HIST 372 was removed from the agenda.

WELLS/BREDOHL moved to insert a new course – HIST 472/872.

**CARRIED**

WELLS/BREDOHL moved to insert a new course – HIST 866.

**CARRIED**

WELLS/RAYNER moved to change the course requirements for the MA in Political Science to 12 credit hours of coursework (down from 15) and a thesis worth 18 credit hours (up from 15) and delete the requirement that all students take PSCI 801.

**CARRIED**

WELLS/RAYNER moved to delete PSCI 801.

**CARRIED**

WELLS/RAYNER moved to change the description of PSCI 800 to the following: PSCI 800 Seminar (3) Advanced Study of selected theoretical approaches in political science.

**CARRIED**

WELLS/SMYTHE moved to change credit hours for PSYC 870-879 to one credit hour.

**CARRIED**

WELLS/SMYTHE moved to change PSYC 880AA to one credit hour.

**CARRIED**

WELLS/SMYTHE moved to change PSYC 880AB to three credit hours.

**CARRIED**

WELLS/SMYTHE moved to change the name of PSYC 880AA and 880AB to ‘Predoctoral Residency in Clinical Psychology’.

**CARRIED**

### **Dean's Research Awards**

Dr Wells reviewed the amount available for the 2007-08 competition and noted that a total of \$8000 will be available for researchers with 4A status in 2008-09. The online application form will be revised shortly.

A policy for unspent balances is now in effect and will be included in next year's *Faculty Handbook*. Awards are granted with a three-year time limit in which to spend the funds.

### **9. Report from the Co-op and Internship Co-ordinator**

Dr Stuart Wilson, Co-op and Internship Co-ordinator for the Faculty of Arts, presented his report. At this time, there are still unfilled positions for the 200810 co-op work term. Guests Krista Baliko from the Co-op office and Shaheen Lotun, a political science major, spoke of getting valuable work experience through the co-op program.

### **10. Arts Students' Association**

Billy Patterson, co-chair of the Arts Students' Association, reported that the ASA is planning more activities. Their office is located in AH 326 and they encourage all students and student societies to stop in.

The association will be requesting an Arts student society fee to be charged automatically to student accounts. The ASA could then become the funding body for all the departmental student associations. The executive of ASA are providing input for a new environmental studies program which would be a joint Arts/Science degree.

Artstock is planned for Wednesday 12 March 2008 and faculty involvement is strongly encouraged. The theme will be "The University of Regina Experience – Now and yet to come".

### **11. Representatives to other Faculties: reports**

No reports

### **12. Representatives from other Faculties: reports**

No reports

### **13. Announcements**

Dr Conway encouraged members of the Faculty of Arts to show their support for members of CUPE 1975-01 on the picket line.

### **14. Adjournment**

There being no further business, the meeting adjourned at 3:30 p.m.



## Dean's Report to the meeting of Faculty Council on Wednesday 16 January 2008

- 5.1 For the New Year:** I would like to wish each member of the Faculty of Arts a happy, healthy, and productive 2008. I hope that you were able to relax a little over the break, and look forward to working with you this year.
- 5.2 Budget:** Preparations of the Faculty's budget submission to the central administration for the 2008-09 fiscal year, though delayed by the CUPE job action, are nearing completion.
- 5.3 Faculty recruitment:** Faculty recruitment is proceeding well. We had an excellent response to our ads in nearly all our searches. Most of these searches have now reached the shortlist stage, with recruitment committee chairs in the process of contacting shortlisted candidates' referees and verifying their publications. Campus visits and interviews for more than 30 people have been or very shortly will be arranged. Significant upcoming dates and stages in the recruitment process follow:

Early January	Interviewees' itineraries developed and confirmed; recruitment packages sent
14-25 January or earlier	Campus visits and interviews take place
Friday 8 February or earlier	Committee completes verification of qualifications and publications; Committee Chair completes reference checks by telephone, discusses preferred candidates with Dean
11-13 February	Dean discusses recommended candidates with VPA
13-15 February	Dean contacts preferred candidates; makes conditional offers
By end of February	Appointment paperwork completed by Departments ( <i>Recruitment and Selection Report</i> ), Dean's Office, and Human Resources; official letter of appointment issued

It is clear that attracting, hiring, and retaining the best possible candidates is one of the most critical tasks we undertake. I want to thank all colleagues involved in this work in our various departments. Within the next month and a half, I very much look forward to meeting all the candidates for our academic positions, discussing recommendations with the chairs of our recruitment committees, and taking forward the names of our recommended candidates to the President.

In order to streamline procedures, we are exploring the feasibility of moving the application process online, as has been done, for example, at the University of Denver:

<https://www.dujobs.org/applicants/jsp/shared/frameset/Frameset.jsp?time=1200060627273>

- 5.4 Sabbatical applications:** All applicants for sabbatical have been informed of the outcome of their applications.
- 5.5 Performance review for 2007:** The Faculty's Performance Review Committee will begin meeting shortly to review applications for tenure, promotion, and merit, and to make its recommendations on these files. It will then proceed to tenured members' biennial review files.

*prepared 11 January 2008*





## Assoc. Dean (Undergraduate)'s Report to the meeting of Faculty Council on Wednesday, 16 January 2008

### Second-Language Learners

Earlier this month I circulated to all Faculty members (via email) a report from Kathleen Wall and Amy Quark regarding strategies for helping to improve the academic performance of second-language learners. I would appreciate hearing your thoughts on that report.

### Proposal for a Writing Centre

Attached as an appendix to my report is a proposal from Andy Stubbs for establishing a multi-disciplinary Writing Centre at the University of Regina. This proposal will also come to Dean's Executive and the Academic Program Development Committee. Your feedback at this early stage would be most welcome.

### Faculty web-site update

We decided to go with an open-source content management system (Drupal) over the proprietary in-house CMS originally proposed by our developer (Noblet). This had some up-front cost (most of it financed by the Resource Planning Office) but will position the new Arts website to become a model for the rest of the University and to integrate seamlessly with Moodle (an open-source course management system that the University has chosen as its eventual replacement for WebCT).

### Academic misconduct

I was informed of eleven cases of academic misconduct from the Fall 2007 semester. Among these were eight cases of plagiarism and one instance of cheating. To date only one case has appealed to the Council Discipline Committee. I want to note that turnitin.com was very instrumental in uncovering one case of plagiarism; it caught the fact that a student was submitting the work of another University of Regina student who had taken the same course (from a different instructor) in an earlier semester.

### Grade submissions

I'm very pleased to report that the grades for all undergraduate Arts courses were submitted before the start of the new semester—a goal that was achieved a week or so earlier than has been the custom for this Faculty. My sincere thanks to all of you for making it a priority to get your grades in as quickly as possible. This means that our students will not have been inconvenienced by some of the problems (like ineligibility for scholarships and loans) that arise when grades are submitted late.

I acknowledge that it was not easy for some of you, especially those teaching courses with an essay component or with very large enrolments, to meet the standard five-day deadline. I have

raised this matter with the Registrar's Office and will report their reply at the next meeting of Faculty Council.

It would be very helpful to me if in Web Mark Entry you attached a short explanatory note to all grades below 40% (or even just one note to the first instance of such a grade) confirming that the student completed all required components of the course. If a student fails to complete some required component, the grade reported should be an NP. Students who receive all NPs in a given semester will be required by the Registrar's Office to discontinue their studies immediately.

Registration statistics

The statistics for 200810 were tabulated at the end of 6 January 2008. Those for the 200710 semester are a snapshot of registrations on 7 January 2007 (the same number of days into the new term):

<b>Category</b>	<b>200710</b>	<b>200810</b>	<b>% Change</b>
U of R Arts UG students	1,683	1,670	-0.8%
College Arts UG students	1,351	1,199	-11.2%
Total Arts UG students	3,034	2,869	-5.4%
<i>Total Univ. UG students</i>	<i>9,647</i>	<i>9,242</i>	<i>-4.2%</i>
UR Arts UG credit hours	28,887	27,911	-3.4%
College Arts UG credit hours	17,265	16,311	-5.6%
Total Arts UG credit hours	46,152	44,222	-4.1%
<i>Total Univ. UG credit hours</i>	<i>109,591</i>	<i>104,780</i>	<i>-4.4%</i>

## APPENDIX

To: Dr. Thomas Chase, Dean of Arts  
Dr. Lynn Wells, Associate Dean, Research and Graduate Studies  
Dr. Richard Kleer, Associate Dean, Undergraduate

From: Andy Stubbs, Department of English

Date: November 28, 2007

Re: Proposal for University Writing Centre

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I'm writing to propose that the University of Regina create a multi-disciplinary writing centre responsible for supporting student writing across fields and subject areas, and across year levels, to be coordinated by a composition-rhetoric specialist who would report to Deans and/or the Vice-President (Academic).

Currently, a number of quality writing support services exist on campus, but I note that there is little contact/conversation among them, partly due to time constraints and the generally ad hoc nature of their operation. This tends to place writing—as a discipline—outside the main loop of university discourse, which in turn links writing support to non-academic issues of remediation rather than teaching and learning.

A single campus-wide writing centre would focus writing resources by providing:

- regular drop-in hours for students to discuss their work in progress one-on-one with writing specialists;
- electronic support for on- and off-campus students (now offered through the U of R “OWL”/Online Writing Lab);
- customized writing workshops for discipline courses in consultation with course instructors.

The writing centre could also be a “usability” resource for faculty publishing.

The above programs are currently offered through the Student Development Centre, and have formerly been available through First-Year Services. (Other programs included customized professional development workshops on public writing/writing in the workplace for the Saskatchewan Auditor General's Department and Saskatchewan Workers' Compensation.) However, SDC seems now to be pursuing greater involvement with non-writing areas (study skills, time-management, etc.).

A “centralized” writing centre would be concerned with WAC (Writing Across the Curriculum) and WiD (Writing in the Disciplines), and develop flexible teaching strategies and support

programs to address specific features of writing in the sciences (technical writing), writing in business (professional writing), as well as writing in the humanities. Issues to be addressed would include: critical inquiry/task management in relation to writing assignments; strategies for conducting research/linking argument and evidence; mastering the conventions of varied discourse communities. This would be a means of supporting student writing, i.e., “writing as thinking,” both in and beyond the first-year experience, and into areas where the challenges of writing-in-disciplines become foregrounded.

The Coordinator would be responsible for training instructors and tutors to work in the centre, maintaining contacts with faculty members interested in writing issues, and for scholarship and research in the field of composition-rhetoric.

I note that a number of universities in Canada are moving towards, or have moved towards, developing adjunct writing support programs along such lines.

Expenses for such an initiative would involve secretarial support, technological support, space, and four to five student tutors willing to commit to being trained as writing consultants and to supporting student learning in brick-and-mortar and electronic learning environments.

A writing centre is in many ways an embodiment of local—i.e., a university’s—teaching and learning “culture,” hence a reflection of its strengths. A writing centre along these lines could be an inducement for both retention and recruitment. It could also be an instrument for promoting the University of Regina as a unique learning environment.

Respectfully submitted,

Andy Stubbs



**Associate Dean's Report  
(Research and Graduate)**  
to the meeting of Faculty Council  
on Wednesday 16 January 2008

***CFI Leading Edge Fund and New Initiative Funds Competition***

On 20 December, Vice-Presidents Gauthier and Maslany and Assoc. Vice-President Knuttila met with Deans and Associate Deans (Research) to discuss the upcoming competition announced by the Canada Foundation for Innovation and the best process for developing institutional applications to it. Notices of intent are due in Ottawa in April, with final applications to be submitted in October. A CFI Strategic Advisory Committee is being formed, and it will be working with external consultant Martin Butler. Deans will be submitting their ideas for likely projects and collaborations involving researchers in their faculties.

***Dean's Research Awards***

Reminders of the upcoming deadline (31 January) have gone out over e-mail, and the on-line application form has been revised to ask applicants to provide more detailed budget justifications.

***Shared Methodologies Course***

On 12 December, Kara Vincent and I met with Arts faculty members interested in the possibility of devising one or more shared methodologies courses at the graduate level in the Social Sciences. The potential for such courses seems strongest between Sociology and Social Studies, Justice Studies and Political Science, though Geography and History may play a role as well. Two possible types of courses were discussed: research methodologies and statistics. Kara and I will be following up with departments in the Faculty as well as other faculties around campus and the U of S to determine interest and feasibility.

***Graduate Program Development***

The MA in Economic Policy LOI went to PPC for discussion on 10 January. Before Christmas, Kara and I met with a number of faculty members interested in helping to develop an Arts core course for the MA in Text and Culture; we are hopeful that the new course will come to RAGS in March. The move of the Canadian Plains Studies program to Arts was discussed recently by the Dept. of Sociology and Social Studies; no final decision has been reached, but the program will relocate to Arts as soon as Dr Diaz's term as director for CPRC has concluded, likely in the summer.

### *Events*

The Winter Coffee House Controversies series began on 10 January with Lynn Loutzheniser's talk, "Do Parents Really Matter?" The Woodrow Lloyd Lecture is coming up on 31 January, with Dr Elaine Wheaton of the Saskatchewan Research Council speaking on "Weathering our Warming Climate." The Stapleford Lecture with speaker Dr Lynda Haverstock will take place on 20 March; no title yet.

### *Conference Fund Announcement*

The following Arts colleagues recently received positive news from the Office of the Vice-President Academic in the form of financial support for conferences that they are organizing:

Susan Johnston (English): \$2,000 for "Harry Potter and the Meeting of the Queen City Muggles"

Cindy MacKenzie (English): \$3,000 for "Emily Dickinson: Queen without a Crown"

Annette Desmarais (Justice Studies): \$500 for "Food Sovereignty: Theory, Praxis, and Power"

Jeremy Rayner (Political Science): \$1,500 for "The inaugural meeting of the Prairie Political Science Association"

Henry Chow (Sociology and Social Studies): \$500 for "The Fourth Annual Joint U of R/U of S Sociology Graduate Students' Conference"

Marion Jones (Economics): \$3,000 for "The Right Policy for China's Continued Development"

Nils Clausson (English): \$1,250 for "Re-examining Arthur Conan Doyle"

### *Major grant for community research*

Hirsch Greenberg, along with co-applicants Twyla Salm and Marc Spooner (Education) and in collaboration with the Greystone Centre for Interprofessional Collaboration in Education and the Regina Homelessness Committee, has been awarded a \$153,286 grant by Human Resources and Skills Development Canada as part of its Homeless Individuals and Families Information System (HIFIS) initiative. The project will give a voice to homeless people by placing computer technology in community venues that will facilitate the gathering of data on issues such as housing, income levels, substance abuse, nutrition, etc. These data will be shared by human service

organizations, various levels of government and the public with a view to generating a more complete understanding of homelessness in our community, as well as more effective responses to it.

***President's Fund/SSHRC General Research Fund Recipients***

Congratulations to Arts members who were successful in the most recent competition for these funds:

**Heather Price and Tom Phenix:** \$4,420.00 for "The impact of retrieval-induced forgetting on grade-school students"

**Kristi Wright:** \$4,601.12 for "Examination of the utility of respite services for parents of children with ADHD"

**Ken Leyton-Brown:** \$4,278.70 for "Legal history of Chinese in Saskatchewan"

**Gedis Lankauskas:** \$4,992.00 for "Modernity, morality and Pentecostal 'civil society' in postsocialist Lithuania"

**Nick Jones:** \$4,984.00 for "The adjudication of Rwandan genocidaires in the Canadian courts"

**Annette Desmarais:** \$4,902.00 for "Developing an international participatory research agenda and protocol with La Via Campesina"



UNIVERSITY OF  
REGINA

DISABILITY RESOURCE OFFICE

Regina, Saskatchewan  
Canada S4S 0A2  
phone: (306) 585.4631  
fax: (306) 585.5172

**Coordinator: Lisa Righetti**

[lisa.righetti@uregina.ca](mailto:lisa.righetti@uregina.ca)

Student Affairs

Rm. 251.15 R.C.

**The purpose of the Disability Resource Office is to provide support to students, faculty and staff.**

### **Our Process:**

- Students identifying themselves to the University as having special needs and requiring adaptations related to their disabilities are required to present documentation prepared by professionals qualified to assess the specific disability. (Qualified professionals:
  - Medical doctors for all disabilities except Learning Disabilities, Learning Disability documentation is provided by Registered Educational Psychologists)
- Students are then registered with our office, we discuss their documentation, and the adaptation requirements that have been specified by the professionals' recommendations.
- Letters are provided to the students to take to their instructors.
- Students and instructors are asked to discuss the accommodations, complete the form, sign, and date it.
- Accommodations should always be granted unless they interfere with academic integrity.
- Instructors who are unsure of how an accommodation would work/be implemented are asked to discuss this with their Dean, Dean's Designate, and/or the Disability Resource Office.
- Instructors are asked to provide the student and their Dean or Dean's Designate with a copy of the signed letters.



## How Do We Support Instructors?

- We ensure instructors have the correct information about the student:
  - This allows the student's human rights to be maintained.
  - This allows instructors to be aware of their responsibilities.
- We provide instructors with information about their rights.
- We clarify adaptations:
  - To help you determine if they interfere with academic integrity.
  - To problem solve implementation solutions and strategies.
  - To help you understand the student's needs.
- We have a small computer lab that may be booked for exams. (We are unable to provide invigilators)
- We are able to provide short presentations at meetings, 'lunch and learns,' and other forums. We also have workshops 60 – 90 minutes in length, or half-day. (contact our office for more information)

## Why Does it Matter?

- **Human Rights Compliance**
  - When the University of Regina is not in compliance with the Human Rights Act, it risks lawsuit and loss of integrity.
- Recruitment issues.
- Retention strategies.

**The Policy Regarding Students with Special Needs, No 90.10.20 was adopted in 1996 and is available on the University of Regina website <http://www.uregina.ca/presoff/vpadmin/policymanual/index.html>**

**Please call the office if you have any questions or concerns.**