

**UNIVERSITY OF REGINA**  
**FACULTY COUNCIL OF ARTS**  
**MINUTES OF THE MEETING OF 19 OCTOBER 2005**

The Faculty Council of Arts, University of Regina, met at 2:30 p.m. on Wednesday 19 October 2005 in Classroom Building Room 125.

**PRESENT:** T. Chase (Chair), E. Aito, L. Anderson, W. Arnal, A. Ashton, P. Bell, J. Bonneville, N. Bouchardon, M. Calkowski, B. Cecil, J. Conway, H. Diaz, S. Drury, D. Elliott, B. Fiore, I. Germani, P. Hansen, U. Hardenbicker, M. Hurlbert, M. Jones, D. Juschka, F. Kenny, H. King, H. Korté, W. Kubik, K. Leyton-Brown, C. Louis, L. Loutzenhiser, R. MacLennan, P. Miller-Schroeder, J. Mulvale, N. Onder, T. Ovaska, T. Phenix, J. Pitsula, B. Plouffe, K. Rasmussen, Y. Ren, J. Shami, D. Sharpe, W. Smythe, R. Stirling, B. Thraves, M. Trussler, M. Vetter, K. Wall, A. Ward, L. Wells, R. Widdis, M. Wigmore, S. Wilson.

**SENATE MEMBERS:** J. Jeske and R. Krismer

**FROM OTHER FACULTIES:** C. Crowe (Centre for Continuing Education), D. Nicholson (Library), D. Slezak (Science).

**STUDENT REPRESENTATIVES:** M. Abrams, M. Ashcroft, R. Bedogni Drago, K. Miller, C. Thomson, V. Zavadskyi.

**REGRETS:** P. Bisson, N. Côté, S. Haug, S. Juyal, Q. Langer, H. Leeson, S. McCarthy, C. Riegel, R. Swales, M. Zimmermann.

**VISITORS:** R. Kelln

**1. Adoption of the Agenda**

The Agenda was adopted as circulated.

**2. Reports from Arts Representatives to Other Faculties**

None.

**3. Reports from Representatives from Other Faculties**

None.

**4. Report of the Dean**

- **Recruitment:** 6 tenure-track and 3 term recruitments are currently under way in the Faculty of Arts. Approvals for another tenure-track and term position are pending. The online ads seem to be generating a good flow of applications for most of our advertised positions. Discussions have begun with HR with regard to improving the size and format of the University's "paper" ads in journals such as *University Affairs* and *CAUT Bulletin*. In the next few months, I will be touching base with Heads who have retirements effective 30 June 2007 in their departments so that we can begin planning for recruitment. The number of recruitments this year and next in the Faculty means a sizable expenditure of funds on the recruiting process.

- **Faculty finances:** Several factors have combined recently to produce a shortfall in University finances. Among the factors are an accounting error; an increase in bad debt; and less tuition revenue than projected. The total is equivalent to roughly one per cent of the institutional budget. Each Faculty and unit on campus has been asked to “find” this one per cent by reducing or eliminating some spending. Over coming weeks I will be consulting with department heads and the Budget Advisory Committee as I determine how the Faculty will do this.
- **Sabbaticals:** Applications have been discussed by the Faculty Performance Review Committee. A total of 14 colleagues, of whom 3 are instructors, have applied.
- **Inter-Faculty research initiatives:** Discussions are under way on several possible initiatives, including a centre on defense studies and a centre focusing on the study of bullying and violence against women. We anticipate an announcement tomorrow with regard to the Canadian Police Research Centre; Arts has been centrally involved in discussions about transferring this operation from Ottawa to Regina.
- **SSHRC:** 8 Arts colleagues have applied, 6 as principal investigators and 2 as co-investigators. We wish them success in this challenging competition. A reminder to all colleagues that applications to the **President’s Fund/SSHRC General Research Grant** need to be signed by your department head, and brought to the Dean’s Office for signature by noon on Friday 28 October.
- **Survey of Arts alumni/alumni event:** We have begun to plan for a survey of 2003 and 2004 Arts graduates, to be carried out by web and by mail in spring 2006. We have also begun to plan an Arts alumni event for mid- to late-September 2006.
- **Students’ Union exam registry:** Faculty are asked to check the exam registry in the next 10 days. If old exams are there that you wish removed, you are asked to send an email to URSU. After 1 December this year, URSU will require the written permission of instructors before any exams are posted to the URSU website.
- **Convocation and installation of president:** 80 Arts students graduated with BAs and certificates, and 11 with MAs. The University Prize in Arts (undergraduate) went to Karl Persson, currently an MA candidate in English and Arla Cameron received the President’s Medal, currently a BA (International Development). At the installation ceremony, Dr Jeanne Shami welcomed President Hawkins on behalf of the University’s faculty members.

#### 5. Report of the Associate Dean (Undergraduate)

- **Coop Program:** The unique mix of first and second majors show the breadth of Coop students across the Faculty. Matching is currently underway for the winter term.
- **Recruitment:** The new recruitment coordinator is Monica Wang. Upcoming events include the UR Connected (19 & 20 October) which is a campus-wide open house, and Explore Arts open house and information night to be held on 23 November. Departments and Faculty members will be contacted with further information.

**5.1 Approval of Graduands**

KING/JONES moved that the award of the Bachelor of Human Justice degree be approved for the student listed, that this list be recommended to Executive of Council and that the Dean of Arts be authorized to make any necessary last-minute additions or deletions.

**CARRIED.**

**5.2 KING/WILSON moved the following MOTION:**

“That degrees in the Faculty of Arts be approved by the Associate Dean (Undergraduate) and the Arts Student Services Office, in consultation with the Arts Student Appeals Committee if required. Once a term the Associate Dean will report to the Faculty Council on the numbers and types of degrees approved in the past term.”

**CARRIED.**

**6. Report of the Associate Dean (External Relations)**

- **International initiatives:** We are moving towards new international initiatives as well as supporting the on-going activities. The areas of focus include international student recruitment, retention and services; 2+2 programs for undergraduates; Faculty international projects; selecting and working with visiting scholars; international co-op programs; and other related issues such as resources and coordination. A Dean’s Advisory Committee on International Matters is being formed. Support is needed from all faculty members.
- **Source of funding from the U of R:**
  - a) International Strategic Opportunity Fund (ISOF –Initiatives) to support faculty international initiatives. Up to \$35,000 will be made available in 2005-2006, Maximum \$ 5000 per-initiative.
  - b) ISOF – Student mobility fund: maximum \$500 per outgoing student
- **Current international activities in the Faculty**
  - a) Total number of undergraduate students is 208; total at U of R is 689 as of Fall 2005
  - b) Total graduate students in our faculty as of Fall 2005 is 17 and total at U of R is 255
  - c) The Faculty of Arts international projects are 16 with approximately 11 countries. There are a total of 100 active agreements with 29 countries for the whole university.
  - d) Visiting scholars: 2004/05: two from China (political science and religious studies). Year 2005/06: expect 2 or 3 more (international languages, geography and economics)
  - e) One joint international undergraduate program with Monash University in Australia and the School of Journalism.
  - f) Student exchange programs: there are a total of 42 student exchange programs at the U of R. Arts students can participate in 22 of them
  - g) Faculty exchange: no complete information
  - h) Number of outgoing students from the University was 54 in 2004-2005. Number from the Faculty of Arts is 21.

- **Up-coming International Student Recruitment Activity**  
An arrangement has been made with ESL to organize a session with their graduating students. We will offer them information about our faculty and programs and answer their questions. Two student advisors from Student Services and Dr Blachford will attend.
- **Graduate Studies and Research initiatives:**  
Drs Kelln, Malloy and Blachford discussed launching a series of workshops and/or events to enhance the successful experience for graduate students (both domestic and international) by focusing on a number of issues. We are in the process of finalizing the first event which will be announced soon. Our Faculty has 223 graduate students and we hope you participate in the events and please put your issues, comments and suggestions forward to be included in the programs.

## 7. Committee Reports

### 7.1 Academic Program & Development Committee:

KING/BONNEVILLE moved to change the core requirements for the BA Major in French for students with advanced standing; revise the BA major in French; and, revise the BA Honours Major in French.

One friendly amendment: The course(s) from which a student is exempted will be determined by the French Department.

**CARRIED.**

KING/BONNEVILLE moved to revise the following courses: FR 113, 115 and 213.

**CARRIED.**

KING/PLOUFFE moved to revise the following courses: SPAN 100, SPAN 101, CHIN 101, and CHIN 210.

**CARRIED.**

KING/GERMANI moved to create the following: HIST 334, 434; revise HIST 202, 231, 235, 332, 352, 356; to delete HIST 431.

**CARRIED.**

KING/MULVALE moved to add the following courses to Section 11.26.3.2 Bachelor of Human Justice Cross-listed Courses: GEOG 303, 309, 310, 409, STS 100, 230, 231, 239AA-ZZ, 270, 271, 330, 371, 372, 373 and 440.

**CARRIED.**

KING/CECIL moved to create the interdisciplinary, inter-University online degree of Bachelor of Arts in Prairie Studies; to create the following – PRST 001-004, 200, 400.

**CARRIED.**

## 7.2 Dean's Task Force on Teaching Evaluation

MACLENNAN/PLOUFFE moved to have the report received.

**CARRIED.**

The committee was thanked for their hard work and complimented on the final report, which includes three recommendations.

The Dean gave a brief talk on the topic, noting that nine departments in the Faculty already use a teaching/course evaluation form and on those forms there are a dozen questions that are common. A standard evaluation form, comprising a small core of common questions to which departments can add their own as desired, would be of use in the Performance Review process and would be a good tool for recognizing and rewarding exceptional instruction. A lengthy discussion followed in which the following points/concerns were raised: misuse and/or misinterpretation of the information; assigning a number and then using such numbers for comparisons; students' opinions should be heard; will bring consistency to the review process and to the Faculty.

The Dean discussed how the process should proceed. He suggested that a mail-out ballot be prepared and results brought to the next meeting. It was suggested that a website be developed where members could raise their concerns, give them some time to respond, and then send out a ballot. The Dean will inform faculty members of the website and proceed with a secret ballot.

MACLENNAN/THRAVES moved to have a vote by secret ballot on the approval of the Teaching Evaluation Report and its recommendations.

**CARRIED.**

## 8. New Business

### 8.1 Faculty of Graduate Studies & Research (Dr R. Kelln, Dean of FGSR)

Dr Kelln invited open discussion on the following issues:

- **Orientation sessions** – University of Alberta conducted a survey of graduate students inquiring what they thought was the single largest disappointment they faced as graduate students – lack of orientation and understanding of the rules and regulations. Orientation sessions could be developed to assist our incoming graduate students.
- **Course Work** – course outlines were removed years ago; there could be more course offerings that students could choose from (e.g., more interdisciplinary); develop a listing of graduate courses offered on campus; give students opportunities to courses outside their discipline.
- **MA/PhD** – strategy of FGSR was to increase the number of MA students, what could be done to recruit more Doctoral students; possibility of inter-university or more flexible programs.

**9. Other Business and announcements**

- Media announcement – the Canadian Police Research Centre will be establishing their National Headquarters in Regina. Members in the Faculty of Arts were involved in this initiative. Special thanks to Drs MacLennan, Pfeifer, and Mulvale for their key roles.
- 25<sup>th</sup> Anniversary School of Journalism – very successful. Attracted past directors and media personnel from across the country.
- Public reading of Paradise Lost – Wednesday 9 November in the Shu-Box Theatre starting at 8:00 a.m. and will end by 8:00 p.m. Coffee, juice and cookies will be available throughout the day.

There being no further business the meeting was adjourned.