



Faculty Council Minutes

Meeting of Wednesday 16 May 2007

Administration-Humanities Boardroom, AH 527, at 2:30 p.m.

The University of Regina Faculty Council of Arts met at 2:30 p.m. on Wednesday 16 May 2007 in the Fifth Floor Board Room of the Administration-Humanities Building (AH527).

PRESENT: T. Chase (Chair), E. Aito, L. Anderson, K. Arbuthnott, R. Blake, J.W. Brennan, B. Cecil, H. Chow, J. Conway, M. Çule, B. Fiore, B. Hillis, N. Jones, W. Kubik, K. Leyton-Brown, C. Londoño-Sulkin, C. Louis, L. Loutzenhiser, R. MacLennan, D. Miller, J. Mulvale, N. Onder, B. Plouffe, C. Polster, J. Rayner, S. Rheault, A. Robinson, W. Smythe, E. Soifer, L. Sykes Tottenham, M. Trussler, K. Wall, L. Wells, M. Wigmore

SENATE MEMBERS: J. Jeske, L. Julé, R. Krismer

FROM OTHER FACULTIES: J-M. Nkongolo-Bakenda (Business Administration), V. Mulholland (Education), B. Sterenberg (Science)

STUDENT REPRESENTATIVE: M. McCarron

REGRETS: H. Akhand, P. Bisson, D. Broad, M. Calkowski, J. Episkenew, S. McCarthy, D. Nicholson, F. Obrigewitsch, J. Piwowar, N. Ruddick, J. Siemer, J. van Eijk, M. Vetter, D. Ward, B. Yang, Y. Zhu

VISITORS: L. Myrah (CCE), M. Rennie (Business Administration)

1. Adoption of the Agenda

The Agenda was adopted as circulated.

2. Approval of the Minutes of 21 March 2007

CECIL/LEYTON-BROWN moved that the Minutes of the Meeting of 21 March 2007 be approved as circulated.

CARRIED

3. Business Arising from the Minutes

MOTION (AITO/RAYNER): To remove from the table the Protocol for Courses Involving International Study Tours.

CARRIED

This motion had been referred to the International Committee for further clarification on resources. Dr Aito gave an explanation of the updated information. The policy will be included in the *Faculty Handbook*, and will be updated as necessary.

CARRIED

4. Reports of Representatives to Other Faculties

None.

5. Reports of Representatives from Other Faculties

L. Myrah (CCE) congratulated Dr King on his appointment as Director of the Center for Continuing Education. Ms Myrah reported that CCE was delighted to have Dr King appointed. They greatly value the experience he will bring to the position.

6. Report of the Dean

The following items were discussed as per previously distributed report:

- 6.1 High praise for a Department in a Unit Review
- 6.2 Long Service Awards to faculty and staff
- 6.3 Performance Review: The Dean offered congratulations to those receiving promotions: Drs Cecil, Desmarais, Kubik, Mulvale, Rheault, and Smythe. He thanked all those involved in the review process, which is time-consuming and demanding. He offered particular thanks to Ms Glass for her adroit co-ordination of an avalanche of review paperwork, teaching dossiers, letters of reference, and the like, and for her experienced oversight of the process.
- 6.4 Convocation: Arts students will cross the stage on 7 June 2007. Faculty members, particularly Heads of Departments and Programs, are encouraged to attend.
- 6.5 Being on campus
- 6.6 Vacation: regulations in the *Faculty Handbook*, section 4.5
- 6.7 Thanks

In addition the following points were discussed:

- 6.8 Outgoing Departments Heads/Coordinators: The Dean extended the Faculty's thanks to the following Heads and Co-ordinators whose terms have been completed or who are on leave next year: Dr Cecil (Acting Head, Journalism); Dr Mulvale (Justice Studies); Dr Germani (History); Dr MacLennan (Police Studies), Dr Juschka (Women's Studies).
- 6.9 Budget letters are in the mail. The Dean has called a joint meeting of the Budget Advisory Committee and Dean's Executive Committee meeting for Tuesday 22 May at 9 a.m. in CL 427 to review the letter and its implications for academic searches in the 2007-08 year.
- 6.10 Director of CCE: As was mentioned earlier Dr King has been appointed to a five-year term as Director of the Centre for Continuing Education. The Faculty of Arts congratulates him warmly on this appointment, but will greatly miss his understanding of students' needs, his attention to detail, his fairness, and his unrivalled knowledge of our programs.
The Dean will be requesting authorization from the Vice-President (Academic) to recruit a tenure-track replacement for Dr King in the Department of Economics.

7. Report of the Acting Associate Dean (Undergraduate)

The following items were discussed as per previously distributed report:

- 7.1 Statistics on graduation – for information only
- 7.2 200730 Enrolments: Arts enrolments and credit hours are down to a worrisome extent.
- 7.3 200730 Admissions
- 7.4 Arts Internships and Coop Update: Anyone who has students who might be interested in either of these programs should contact Dr Stuart Wilson, the Coordinator.
- 7.5 Plagiarism – all incidents should be reported to the Associate Dean (Undergraduate) as outlined in section 6.14 of the *Faculty Handbook*.
- 7.6 Recruitment activities
- 7.7 Staff changes

8. Report of the Associate Dean (Research & Graduate)

The following items were discussed as per previously distributed report:

- 8.1 Coffee House Controversies – Fall 2007 Schedule
- 8.2 Awards
- 8.3 Law Foundation Lecture
- 8.4 SSHRC Internal Review: Because of his appointment as Dean of Graduate Studies at York, Dr Douglas Peers cannot attend the information session. Information sessions will be set up and an email outlining details of the sessions will be distributed once they have been scheduled. Contact Dr Wells with your questions.

In addition the following were discussed:

- 8.5 A draft report entitled “A World of Research” has been presented at Deans’ Council by Dr Gauthier and Sarah Savage (Office of Research Services). Arts researchers were invited to take copies, read the draft, and send their comments to Ms Savage.
- 8.6 *Arts & Minds*: The latest edition is hot off the presses. Anyone wanting a paper copy may get one from Dr Wells; to keep costs down, readers are encouraged to use the web version of the document, which is available at <http://www.uregina.ca/arts/artsminds/index.html>. The Faculty thanks Jennifer Arends for her wonderful work on these publications.

9. Committee Reports

9.1 Academic Program Development Committee

KUBIK/MULVALE moved that the Advanced Certificate in Police Studies be open to graduates of the Bachelor of Human Justice program.

CARRIED

KUBIK/AITO moved to revise the course titles for FR 113, 115, 213 and 214 and to renumber FR 115, 213, 214 to FR 201, 202, 203.

CARRIED

KUBIK/AITO moved to revise the French major, Honours major and minor to include FR 201 in place of a 200-level FR course.

CARRIED

KUBIK/AITO moved to revise the title for FR 216.

CARRIED

KUBIK/LOUIS moved to revise the Concentration in Creative Writing.

CARRIED

KUBIK/LOUIS moved to revise ENGL 490 and 491.

CARRIED

KUBIK/ANDERSON moved to revise the International Studies major.

CARRIED

KUBIK/ÇULE moved to re-create ECON 322 (after correcting minor typos).

CARRIED

KUBIK/CECIL moved to revise the titles and/or descriptions for JRN 300, 301, 302, 303, 304, 305, 306, 307, 308, 310, 311, 312, 314, 400, 401, 402, 411, 413, 414, 415, 416, 417, 418 and 419.

CARRIED

KUBIK/CECIL moved to delete JRN 315.

CARRIED

One member opposed

KUBIK/CECIL moved to create JRN 496AA/ZZ.

CARRIED

KUBIK/CECIL moved to revise the prerequisite for GEOG 303.

CARRIED

KUBIK/CONWAY moved to create SOC 485.

CARRIED

KUBIK/CONWAY moved to include KHS 154 in the Sociology major and minor requirements in Group A: Science, Culture and Knowledge.

CARRIED

9.2 ***Research and Graduate Studies Committee***

WELLS/BRENNAN moved to create HIST 822.

CARRIED

WELLS/BRENNAN moved to delete HIST 823 and 826.

CARRIED

WELLS/BRENNAN moved to change title and/or description of HIST 800 & 806.

CARRIED

9.3 ***Undergraduate Scholarship Committee***

HILLIS/CECIL moved to recommend Sherry Rapley as our candidate for the President's Medal, the S.E. Steward Award in Arts, and the Governor-General's Academic Silver Medal.

CARRIED

10. New Business

- 10.1 **MOTION:** RAYNER/SMYTHE moved that the Faculty of Arts reduce the number of representatives it receives from the Faculty of Business Administration to two (2).

Dr Rennie (Associate Dean, Faculty of Business Administration) presented background information and explained the rationale for reducing the number of representatives from 4 to 2.

CARRIED

10.2 ***International Business Major***

Dr Rennie gave a brief outline of the International Business major and the opportunities for electives (e.g. Economics, Political Science, Sociology, language courses) in that program. Questions can be directed to Dr Rennie.

10.3 ***Procedure for selecting Department Heads***

MOTION: CECIL/BLAKE moved to add a paragraph to the section of the *Faculty Handbook* outlining procedures for the election of nominees for Headships of Departments.

CARRIED

In favour: 20 / Opposed: 2 / Abstaining: 1

(This passage can now be found in section 3.1 of the Handbook, paragraph 6 (bottom of page 29 in the printed version)).

10.4 ***Travel Authorization procedures***

Dr Rayner transmitted concerns from the Department of Political Science about the new travel authorization form, which requires the signatures of both the Head and the Dean, and about forms and reimbursement claims being returned to Departments due to lack of adequate documentation. The Dean indicated that approval procedures have been tightened up because of a small number of abuses involving unauthorized absences from campus, as well as unauthorized signatures on travel authorization forms and reimbursement claims. All reimbursement claims are subject to audit as part of normal University protocols. Careful attention to procedure, and full documentation of claims, will protect all involved.

10.5 ***2007-2008 Course Calendar Discrepancies***

It has been discovered that there are discrepancies between what is listed in the printed version of the *Undergraduate Calendar* and the online version. Departments should check their calendar entries to ensure that both versions are correct and the same. If there are differences, the online version will be deemed to be correct. Arts Student Services is working with the Registrar's Office to ensure that errors are corrected. Errors should be drawn to the attention of either Ms Beitel or Dr Kubik.

10.6 *New Religious Studies text on CD-ROM*

Portions of the new CD-ROM-based introductory textbook developed and written by members of the Department of Religious Studies were displayed on the screen. The CD is an affordable medium for students. Updates can be made easily to keep the material current. Monies received from purchases are to be used for student support. The Dean warmly commended the Department of Religious Studies for this initiative.

10.7 *Tributes to members*

Paul Gingrich, Professor of Sociology and Social Studies, is retiring after 35 years of service. Paul played a central role in all aspects of his Department's program, has been a large presence in the life of the Faculty, and served the Faculty Association in various positions – executive member, chair, grievance chair, and negotiator – with great distinction.

Dr William Howard's contributions to the Faculty and to the University are extensive. His administrative work includes terms as faculty representative to the Board of Governors, Head of the English Department, Assistant Dean of Graduate Studies, Acting Head of the French Department, Associate Dean of Arts, and, most recently, University Librarian.

Dr Howard Leeson joined the University in 1982 and played a major role in building the Department of Political Science. He served as Department Head for over 10 years and mentored many graduate students.

Dr Sandra Pearce, Professor of Justice Studies, is retiring after 25 years of service. In her early years she worked in University Extension and received a faculty appointment in 1984. She served as Director of the School of Human Justice during the transfer of that unit from Social Work to the Faculty of Arts.

(On the recommendation of their Departments and the Faculty of Arts, the President has now given Professor Emeritus/Emerita status to each of these retired colleagues.)

11. **Other Business and Announcements**

- Globus Summer Institute on Social Justice and Human Rights – 4-15 June 2007. It is structured as a two week 'immersion' experience. It is currently set up as an HJ selected topics course, but other departments could also set it up as a selected topics course.

The Dean wished everyone a fine summer and looks forward to seeing everyone in the fall.

There being no further business the meeting adjourned.