

**MINUTES OF MEETING
FACULTY OF BUSINESS ADMINISTRATION
September 11, 2009**

PRESENT: Bruce Anderson, D. Anderson, B. Bonner, J. Foley, R. Giberson, J. Gustafson, H. Horan, S. Khan, A. Lavack (Chair), W. Lockhart, S. Lukasewich, A. Meis Mason, G. Peng, A. Pitariu, A. Rubalcava, D. Senkow, C. Street, G. Sylvestre, S. Tucker, M. Wang, Z. Zhang, C. Zurawski
M. Dillon (Senate Rep.), L. King (CCE), T. Liechty (K&HS), J. Metcalfe (Registrar), S. Wilson (Arts)

REGRETS: M. Costiuk, P. Douglas, H. Eger, D. Kohl, E. McRae, R. Moorhead, M. Rennie, D. Schoenhofen, W. Tebb, C. Vanderkooy, L. Watson

ABSENT: Bob Anderson, B. Austin, R. Camp, S. Charlebois, M. Cismaru, R. Cismaru, E. Hampton, D. Heinrichs, E. Johnson, T. Levit, J-M. Nkongolo-Bakenda, B. Schumacher, C. Scott, B. Shupe, S. Steen

1. APPROVAL OF THE AGENDA

Meis Mason/Khan

Moved that the Agenda be approved

Carried.

2. APPROVAL OF THE MINUTES OF THE MEETING OF June 19, 2009- Appendix 1

Horan/Giberson

Moved that the Minutes be approved

Carried.

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes.

4. DEAN'S REPORT

- Welcomed new faculty members, new staff members and Representatives from other faculties
- Congratulated 3 new recipients of the Dean's Research Grant
- Busy summer:
 - Hill-Ivey Scholarship event held on August 17, attended by Paul Hill
 - Student orientation last week

- Many faculty members away at conferences this summer
- Important Upcoming Dates
 - Sept. 25 – BSS Golf Tournament
 - Oct. 1 – Sabbatical applications are due
 - Oct. 14 – Accounting Fellowship Banquet
 - Oct. 17 – Fall Convocation
 - Oct. 29 – CEO Advisory Circle
 - Oct. 29 – Business Dinner
 - Nov. 18 – Global Entrepreneurship Week – Panel Discussion (Terrace Bldg)
- Will be distributing materials for Mentorship Program for 4th Year Students next week

5. ASSOCIATE DEAN'S REPORTS

5.1 Associate Dean G. Sylvestre

- Fall classes are up and running
- Distribution of class lists with photos will take place next week
- Academic Integrity hand outs will continue to be used. They will be distributed at the end of the month. Dean Anne Lavack noted that they were successful as there have been no cases of Academic Misconduct since January
- University of Regina admission deadline is next Monday
- Winter scheduling is underway- area group meetings will be coming up for teaching preferences

5.2 Associate Dean D. Senkow

- The Office of Research Services had revised their Research Handbook for 2009-2010. Faculty are encouraged to subscribe to the Research email list in order to receive this information.
- Deadline for Sabbatical applications is October 1
- Committee assignments are listed in the minutes of the June 19, 2009 Faculty Council meeting.
- Recruited 6 faculty this year and will recruit 3 more for July 1, 2010
- Performance Reviews are coming up in the fall. There will be fall workshops and information sessions to help faculty members prepare for this.
- Planning 3-4 Research Seminars for the fall for faculty to present their research
- Dean Anne Lavack encouraged faculty members to apply for SSHRC Grants and other external funding
- Dean Anne Lavack also mentioned we will be conducting a workshop for faculty members on how to talk to the media as experts in their field

6. REPORTS OF STANDING COMMITTEE

6.1 Dean's Advisory Committee- Nothing to Report

6.2 Nominating Committee- Nothing to Report

6.3 Studies, Scholarships and Admissions Committee- Nothing to Report

6.4 Undergraduate Program Committee- No decisions made- just starting to work

6.5 Graduate Program Committee- No Quorum, will meet again in September or early October

6.6 Teaching Committee- Nothing to Report

7. REPORTS FROM REPRESENTATIVES FROM OTHER FACULTIES

There were no reports from Representatives from other Faculties.

8. REPORTS FROM BUSINESS ADMINISTRATIVE REPRESENTATIVES TO OTHER FACULTIES

There were no reports from Business Administrative Representatives to Other Faculties.

9. OTHER REPORTS

There were no other reports.

10. OTHER BUSINESS

Foley/Bruce Anderson

Moved that we recommend to the University of Regina President that J. Ito be appointed as a Professor Emeritus
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Carried.

- H. Horan- Discussion regarding Class Size:
 - Possibility of increasing enrollment by 10% to fill all seats in a class?
 - Concern is space should be left in case any errors are made
 - The problem with adding additional students is that the date to add classes is well before the date to drop classes. Would it be possible to add students in the first few weeks once others have dropped?
 - J. Metcalfe noted that some faculty may not like new students starting that late into the semester. Need to keep fire regulations in mind regarding total numbers in classrooms.
 - Will be opening an additional section for popular courses in 2010-2011 academic year
- S. Wilson noted the first Arts Faculty Council meeting of the semester will be held Wednesday, September 16.

11. S. Lukasewich made a motion for the meeting to be adjourned at 10:30 a.m.