

**UNIVERSITY OF REGINA
FACULTY OF BUSINESS ADMINISTRATION**

DATE: June 14, 2010

TO: MEMBERS OF FACULTY OF BUSINESS ADMINISTRATION COUNCIL

FROM: Anne M. Lavack, Dean

RE: **MEETING OF FACULTY OF BUSINESS ADMINISTRATION COUNCIL
10:00 A.M – 12:00 P.M., Friday, June 18, 2010
Room 514 – Education Building**

AGENDA

1. APPROVAL OF THE AGENDA
2. APPROVAL OF THE MINUTES OF THE MEETING OF APRIL 16, 2010 – Appendix 1
3. BUSINESS ARISING FROM THE MINUTES
4. DEAN'S REPORT
5. ASSOCIATE DEANS' REPORTS
 - 5.1 Associate Dean G. Sylvestre
 - 5.2 Associate Dean D. Senkow
6. REPORTS OF STANDING COMMITTEES
 - 6.1 Dean's Advisory Committee
 - 6.2 Nominating Committee
 - Committee Nominations
 - 6.3 Studies, Scholarships and Admissions Committee
 - Transfer Credit motion – Appendix 2
 - 6.4 Undergraduate Program Committee
 - 6.5 Graduate Program Committee
 - 6.6 Teaching Committee
7. REPORTS FROM REPRESENTATIVES FROM OTHER FACULTIES
8. REPORTS FROM BUSINESS ADMINISTRATIVE REPRESENTATIVES TO OTHER FACULTIES
9. OTHER REPORTS
10. OTHER BUSINESS
11. ADJOURNMENT

**MINUTES OF MEETING
FACULTY OF BUSINESS ADMINISTRATION
April 16, 2010**

PRESENT: Bruce Anderson, D. Anderson, M. Cismaru, M. Costiuk, J. Foley, H. Horan, Y. Kim, S. Khan, A. Lavack (Chair), W. Lockhart, S. Lukasewich, E. McRae, J-M. Nkongolo-Bakenda, G. Peng, M. Rennie, G. Sylvestre, S. Tucker, L. Watson, Z. Zhang
R. Anderson (Business Student’s Society), P. Brinton (Business Student’s Society), J. Buckingham (Business Student’s Society), P. Douglas (Science), B. Hillier (Grad Student Rep), D. Kohl (Senate), R. Thomas (Library)

REGRETS: E. Hampton, R. Giberson, L. King, A. Pitariu, D. Senkow, C. Vanderkooy

ABSENT: Bob Anderson, B. Austin, D. Heinrichs, E. Johnson, T. Levit, A. Meis Mason, B. Schumacher, W. Shupe, C. Street

ON LEAVE: W. Bonner (sabbatical), R. Camp (sabbatical), R. Cismaru (on leave), J. Gustafson (on leave), A. Rubalcava (sabbatical), S. Steen (sabbatical)

1. APPROVAL OF THE AGENDA

Watson/Bruce Anderson

Moved that the Agenda be approved

Carried.

2. APPROVAL OF THE MINUTES OF THE MEETING OF February 12 – Appendix 1

Sylvestre/Lockhart

Moved that the Minutes be approved

Carried.

3. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes.

4. DEAN’S REPORT

- Since our last Faculty meeting on March 12:
 - Will receive our Faculty budget letter on May 15, indicating funding for the 2010-11 academic year.

- Faculty recruitment: Dr. Walid Ben Omrane from UQAM changed his mind about coming to U of R, for personal reasons. We have candidate interviews today and Monday for Entrepreneurship faculty members.
- The ‘Experts’ brochure is now completed, and copies should be available late next week.
- Important Upcoming Dates
 - Thursday, April 22 – Levene Luncheon at Conexus Arts Centre, followed by the annual Levene Advisory Board meeting
 - Friday, April 23 – Inaugural meeting of the Hill Alumni Advisory Forum at 7:30 a.m. in ED-514
 - Tuesday, April 27 – CEO Advisory Circle lunch & meeting
 - April 30 & May 1 – YBI (Youth Business Institute), bringing over 100 students and teachers to the U of R campus

5. ASSOCIATE DEAN’S REPORTS

5.1 Associate Dean G. Sylvestre

- Spring/summer classes start May 3.
- Fall schedule is almost ready; just need to finalize sessional instructors for a few courses.
- Thank you for continuing to remind our students about Academic Integrity. We only had one finding of misconduct this semester.
- Holding a Teaching Workshop on May 8. Ann Curry from UR International will be attending to speak on Culturally Responsive Student Assessment.
- Report on behalf of Associate Dean David Senkow:
 - Reminder that application deadlines for Research Grants are coming up and information on this will be in the weekly newsletter.

6. REPORTS OF STANDING COMMITTEES

6.1 Dean’s Advisory Committee – Nothing to Report

6.2 Nominating Committee – Nothing to Report

6.3 Studies, Scholarships and Admissions Committee

- Meeting next week to discuss scholarships.
- Meeting in May to discuss the President’s Medal nominations. Will also award this applicant a newly created Dean’s Medal.

6.4 Undergraduate Program Committee – Appendix 2

- Proposal to create a Pass/Fail grade option for International Exchange students.

Sylvestre/Watson

Moved that the grading mode for BUS 408 AA-ZZ be changed to allow EITHER “Normal” grade mode OR “Pass/Fail” grade mode. The default grade mode would be “Normal”.

Carried.

6.5 Graduate Program Committee – Appendix 3

- MBA International will be going to Executive of Council later this month. Still intend to try to introduce this program for Fall 2010.
- In consultation meetings, it was recommended that the MBA International contain a mandatory International Study tour.

Foley/Horan

Moved that the inclusion of an International Study tour become a mandatory component of the new MBA International program.

Carried.

6.6 Teaching Committee

- Last 2 Teaching Workshops of the year are coming up April 23 and May 13.

7. REPORTS FROM REPRESENTATIVES FROM OTHER FACULTIES

7.1 Library

- The Library has a trial for BVD Databases from March 30 – May 3 including Mint Global, Orbis, and Osiris. These contain extensive information on both publicly and privately listed companies. Without the support of members of the faculty, the purchase of this program will not move forward. If this program is purchased, then Compustat and Dun & Bradstreet would potentially be dropped. Faculty members should provide feedback to Robert Thomas in the Library.

7.2 Business Student's Society

- New BSS Executive has been named. One of their major projects for next year is to start a Mentor Program where 1st year students will be paired with 4th year students to help them learn about the different majors. They will be going into the BUS 100 classes in the fall to promote this program.

7.3 Graduate Students' Society

- The Graduate Students' Society had a successful electronic election, and there is a newly elected Executive for the 2010-2011 academic year.

8. REPORTS FROM BUSINESS ADMINISTRATIVE REPRESENTATIVES TO OTHER FACULTIES

- SPSS vs. SAS
 - The University has confirmed that it will get a new license for SPSS and

will be updated to the most recent version.

- There are currently only 7 users of SAS on campus (5 from Business Admin and 2 from Psychology). The cost is \$3,600/year for 10 users or \$5,500/year for 10,000 users. Devon will set up the subscription and charge the fee to Anne's research account.
- Devon will work on creating a listserv for SPSS users and a separate listserv for SAS users. Listserv users could then provide each other with advice.

9. OTHER REPORTS

- Tuition changes for BUS, GBUS, MBA & EMBA – Appendix 4
 - The list of proposed tuition changes is for information only.

10. OTHER BUSINESS

10.1 Eber Hampton – Appendix 5

Lockhart/Rennie

Moved that Eber Hampton be appointed as a Professor Emeritus for the Faculty of Business Administration.

Carried.

10.2 Criteria Document – Appendix 6

- Discussed the desirability of making changes/updates to the Criteria Document in order to make it more specific. If revisions are made this year, they will not take effect until January 2011. This process is intended to be an open and collaborative discussion, including both new and long-time faculty members. (At the end of the discussion process, one possible outcome is to retain the current Criteria Document without changes.)
- This will be a major topic for discussion at the Faculty Retreat on September 1, 2010. Prior to the Retreat, we will provide some reading to show what Criteria Documents contain in other Faculties and in other Business Schools.

11. Hilary Horan made a motion for the meeting to be adjourned at 11:25 am.

Report from the Studies, Scholarships and Admissions Committee to Faculty Council (June 18, 2010)

The Studies, Scholarships and Admissions Committee recommends the approval of the following motion:

MOTION

That the policy regarding Transfer Credit for the Faculty of Business Administration, as it appears in the Undergraduate Calendar, be revised as follows:

10.3.2 TRANSFER CREDITS

Refer to 2.8

Students in the Faculty of Business Administration may complete courses at other institutions, however, prior permission must be granted. Permission will normally be given for three reasons:

1. The University of Regina does not offer the course;
2. The student is ~~moving outside of Regina~~ unable to attend an on-campus University of Regina course that semester; and/or,
3. The student is applying to take a course ~~through Campus Saskatchewan~~ at a participating Saskatchewan Post-Secondary Distance Education member institution that fits into his/her program.

Faculty of Business Administration students wishing to take courses at other institutions are required to be in good standing (academically & financially) and must request permission to take the course(s), provide a course description(s) to the Faculty for evaluation, and should not register for the course until written permission has been provided.

Students are required to achieve a minimum grade of 10 grade points above the institution's passing grade in a course in order to receive transfer credit.

It is the student's responsibility to request transcripts from other institutions to be sent directly to the Admissions Office.

RATIONALE

These changes are minor and are to provide clarification and to reflect the discontinuation of Campus Saskatchewan. The inclusion of the requirement for students to be in good academic and financial standing was already required by our Faculty in practice.