

Minutes
Graduate Program Committee
April 27, 2006
11:30 a.m. – 12:30 p.m.
Room ED509

1. Grad Committee ‘Terms of Reference’

The committee reviewed the revised ‘Terms of Reference’ that were distributed with the Agenda. One minor change was made (removing the word “shall”). The revised ‘Terms of Reference’ were approved unanimously. The final version is attached herewith.

2. GBUS 832 – Managerial Accounting

The change of course name to ‘Accounting for Managers’ was approved unanimously. The committee requested and unanimously approved a revision on the course description to read as follows:

“The course is designed to facilitate the understanding of accounting information with an emphasis on making decisions. Students will be provided an opportunity to enhance their communication, teamwork and decision making skills.”

Heidi Eger to revise the GBUS 832 course change form to reflect these changes. Anne Lavack will send the revised form to Faculty of Graduate Studies for approval at the next FGSR Admissions & Studies meeting on May 18, 2006.

3. Revision of MBA Program

The revisions to the MBA program (as circulated with the Agenda - see attached) were approved unanimously. This will provide more rigour in the MBA program, and ensure that students must take at least two quantitatively-oriented courses in order to graduate with the MBA degree. This will also improve the ability of MBA students to cope with the quantitatively-oriented case material in the capstone course, GBUS 815 *Business Policy & Strategy*.

4. Plan for Master’s Certificates

A plan for Master’s Certificates was presented. The plan proposes to introduce four graduate certificates (also known as ‘Master’s Certificates’) in the following areas:

- Human Resource Management
- Business Fundamentals
- General Management
- International Business

Details of requirements for these certificates are attached. The plan for graduate certificates was approved unanimously. Anne Lavack will present the plan for Master’s certificates at the next faculty meeting (either May 5 or 12), and forward to various other committees as appropriate (FGSR Admissions & Studies on May 18, Planning & Priorities Committee).

5. Executive MBA update

A total of 3 applications have been received for the Executive MBA program, and it is anticipated that we will have a class size of 15-30 students. Initial deadline for applications is June 1, 2006.

6. Grad Committee Summer Replacements

Ron Camp has indicated a willingness to replace Gloria Miller on the Grad Committee from May through August to cover her sabbatical leave and other absences. We anticipate having 4 meetings over the summer (one per month), each lasting 1 hour. (Note: Subsequent to the meeting, Youngsoo Kim also indicated that he will not be able to regularly attend summer meetings, and Bob Anderson has offered to replace him on the Grad Committee.)

7. Next meetings

Anne Lavack will circulate a list of potential spring/summer meeting dates, once replacement committee members have been confirmed.

8. Adjournment

The meeting was adjourned at 12:25 p.m.



GRADUATE PROGRAM COMMITTEE

TERMS OF REFERENCE

Membership and Conduct of Meetings

1. The Committee consists of:
 - four voting members elected by Faculty who are also members of the Faculty of Graduate Studies and Research and who broadly represent the academic areas of the Faculty of Business Administration, and
 - the following ex-officio members: the Dean, the Director of the Kenneth Levene Graduate School of Business, and the Graduate Advisor.

Committee members serve for a one-year term, beginning in September. Quorum is three voting members. In the case of a tie vote, the Chair of the committee will cast the deciding vote.

2. The chair of the Committee is the Director of the Kenneth Levene Graduate School of Business. Meetings are at the call of the chair.
3. Any member of Faculty may make arrangements with the Committee Chair to participate in Committee meetings.
4. Notice of meetings is normally circulated to all committee members at least seven days in advance.
5. Minutes of meetings are the responsibility of the chair and are made available to members of Faculty through the Dean's Office.

Duties and Responsibilities

The Committee has general responsibility for the structure and content of all graduate programs in the Faculty. The Committee's responsibilities include:

1. Reviewing submissions from members of Faculty regarding proposed revisions to graduate programs.
2. Initiating reviews of the Faculty's graduate programs or portions thereof.
3. Coordinating with the curriculum bodies of other academic units including the Faculty of Graduate Studies & Research for the purpose of monitoring changes that have an impact on the Faculty's graduate programs.

The Committee will make recommendations to Faculty on the following matters:

1. Graduate curriculum and program revisions.
2. Admission requirements of graduate programs of the Faculty.
3. Policies concerning graduate student academic performance requirements.
4. Scholarships to be awarded to graduate students.
5. Terms of reference for new graduate scholarships.
6. Changes to the Graduate Program Committee's Terms of Reference, developed in consultation with the Associate Dean, Research and Academic.

The Committee will vet the process for recommendations from the Faculty of Business Administration to the Faculty of Graduate Studies and Research regarding admissions.



MBA – Proposed Revised Requirements – Approved by Grad Committee

Problem:

We currently have a situation where MHRM students are switching to the MBA when they are nearly finished their MHRM course requirements. This suggests that there is too much similarity between the MHRM and MBA degrees, since the courses they have taken could qualify them for either degree.

Solution:

Create more ‘required’ courses in the MBA program, so that its required content is significantly different from the MHRM.

Current:		Proposed (and approved by Grad Committee):	
2 Required Courses:	GBUS 830 Social Issues in Business GBUS 815 Business Policy and Strategy	2 Required courses:	GBUS 830 Social Issues in Business GBUS 815 Business Policy and Strategy
Choose 2 of: (Functional Area)	GBUS 816 Production & Oper. Mgmt GBUS 832 Accounting for Managers GBUS 833 Financial Management GBUS 835 International Business GBUS 840 Strategic Marketing GBUS 841 International Marketing GBUS 843 Strategic HR Management GBUS 844 Labour Rel & Coll Barg GBUS 862 HR Systems Analysis GBUS 863 Staffing Organizations GBUS 864 Compensation GBUS 891 International Financial Mgmt	Choose 2 of: (Acctg/ Finance/ Operations)	GBUS 816 Production & Oper. Mgmt GBUS 832 Accounting for Managers GBUS 833 Financial Management GBUS 891 International Financial Mgmt
		Choose 1 of: (Mktg/Strategy)	GBUS 840 Strategic Marketing GBUS 841 International Marketing GBUS 835 International Business
		Choose 2 of: (Mgmt Process)	GBUS 836 Innovation & Entrepreneurship GBUS 838 Research Methods in Mgmt GBUS 860 Managing Change GBUS 865 Project Management
Choose 1 of: (Management Process)	GBUS 817 Human Behav in Org’s GBUS 836 Innovation & Entrepreneurship GBUS 860 Managing Change GBUS 861 Organization Theory GBUS 865 Project Management	Choose 1 of: (HR/Org. Behav.)	GBUS 817 Human Behav in Org’s GBUS 843 Strategic HR Management GBUS 861 Organization Theory
5 GBUS electives OR 3 GBUS electives & GBUS 900:		2 GBUS electives OR GBUS 900	

Graduate Certificates in the Kenneth Levene Graduate School of Business

We propose developing Graduate Certificates in the Kenneth Levene Graduate School of Business at the University of Regina. These Graduate Certificates would be 9 credit hours (3 courses) in length. The courses for each of the Graduate Certificates would be specified, with sufficient choices provided from selected lists of courses to accommodate student demand. Initially, we anticipate offering the following Graduate Certificates:

- Graduate Certificate in Human Resource Management
- Graduate Certificate in Business Fundamentals
- Graduate Certificate in General Management
- Graduate Certificate in International Business

Graduate Certificate in Human Resource Management

Required:	GBUS 843	Strategic Human Resource Management
Choose 2 of:	GBUS 817	Human Behaviour in Organizations
	GBUS 844	Labour Relations & Collective Bargaining
	GBUS 861	Organization Theory
	GBUS 862	Human Resources Systems Analysis
	GBUS 863	Staffing Organizations
	GBUS 864	Compensation

Graduate Certificate in Business Fundamentals

Choose 3 of:	GBUS 816	Production & Operations Management
	GBUS 843	Strategic Human Resource Management
	GBUS 832	Accounting for Managers
	GBUS 833	Financial Management
	GBUS 840	Strategic Marketing

Graduate Certificate in General Management

Required:	GBUS 830	Social Issues in Business
Choose 2 of:	GBUS 817	Human Behaviour in Organizations
	GBUS 836	Innovation & Entrepreneurship
	GBUS 860	Managing Change
	GBUS 865	Project Management

Graduate Certificate in International Business*

Choose 2 or 3 of:	GBUS 835	International Business
	GBUS 841	International Marketing
	GBUS 891	International Financial Management
If only 2 of the above, then choose 1 of:	GBUS 835	International Business
	GBUS 841	International Marketing
	GBUS 891	International Financial Management