

Minutes
Graduate Program Committee
June 20, 2006
9:00 a.m. – 10:00 a.m.
Room ED509

1. Update on the Executive MBA Program

- A total of 44 applications were received for the Executive MBA program, and 40 students were (or will be) recommended to FGSR for acceptance. Some of these files were incomplete (e.g., awaiting original transcripts, etc.), so the files will be forwarded to FGSR when complete.
- Heidi Eger will e-mail a spreadsheet of the Executive MBA candidates to the Grad Committee.
- Staffing will be finalized for the first semester courses within the next week.
- Students are already asking when textbooks will be available, so textbooks and other materials will need to be ordered very shortly.
- Room bookings and catering arrangements are in the process of being made.

2. Update on Graduate Fees / Fee arrangements

- Anne Lavack advised the committee that the revenue-sharing agreement previously in place regarding differential tuition fees has been suspended, and a new policy is supposed to be in place by the end of June 2006. We had planned the Executive MBA program assuming that the Faculty had to operate this program based on 75% of the differential tuition, as per the previous policy.

3. Update on Master's Certificates

- The proposal for Master's Certificates has been approved by the Faculty of Business Administration, by the FGSR Admissions & Studies Committee, and by the FGSR Council. It will go to the June 28, 2006 meeting of Executive of Council for approval.
- We anticipate a January 2007 start for the Master's Certificates.

4. 5-year plan for the Kenneth Levene Graduate School of Business

- The 5-year plan was reviewed. It was noted that because the plan is dated March 27, 2006, some parts of it are already out of date. The plan will be updated annually.

5. Expansion of MHRM into a national distance-based program

- The draft proposal for a *Distance-Based MHRM Program* was reviewed. Committee members felt the proposal had merit. Next steps are:
 - Anne Lavack will revise proposal to include some of the points discussed by the Grad Committee.
 - Revised proposal to be discussed by the HR/OB area group during the month of July. Any further revisions required will be made prior to a full Faculty discussion.

Kenneth Levene
Graduate School of Business

Faculty of Business Administration
URBusiness

- Discussion and approval at Faculty meeting - September
- Discussion and approval at FGSR – September
- Discussion and approval at Executive of Council – October
- Anne Lavack will discuss the proposal with FGSR to see whether or not this will need to go to the Planning & Priorities committee.

The meeting was adjourned at 10:15 a.m.

Next meeting: Tuesday, July 18 at 9:00 a.m.