

Reference Transactions (taken from CARL and COPPUL Statistics) 1998-2003

	U of R	U of S	U of Man	U of A	U of C	UBC	Simon F	U of Vic	TOTAL
1998-1999	23,036	55,772	77,792	170,932	87,499	239,071	93,364	54,516	801,982
1999-2000	20,842	51,201	88,275	169,135	103,818	230,266	82,367	62,514	808,418
2000-2001	18,230	47,951	85,635	152,519	100,871	200,987	52,079	54,326	712,598
2001-2002	14,780	53,525	94,617	139,461	105,543	187,452	49,365	47,526	692,269
2002-2003	14,630	49,181	87,931	129,434	90,752	181,504	46,508	41,653	641,593
2003-2004	13,492	31,289	84,576	130,596	95,788	155,643	56,501	42,604	610,489
Difference	-9,544	-24,483	6,784	-40,336	8,289	-83,428	-36,863	-11,912	-191,493
% change	-41.43%	-43.90%	8.72%	-23.60%	9.47%	-34.90%	-39.48%	-21.85%	-23.88%

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1999-2000	20,842	51,201	88,275	169,135	103,818	230,266	82,367	62,514	808,418
2000-2001	18,230	47,951	85,635	152,519	100,871	200,987	52,079	54,326	712,598
2001-2002	14,780	53,525	94,617	139,461	105,543	187,452	49,365	47,526	692,269
2002-2003	14,630	49,181	87,931	129,434	90,752	181,504	46,508	41,653	641,593
2003-2004	13,492	31,289	84,576	130,596	95,788	155,643	56,501	42,604	610,489
Difference	-7,350	-19,912	-3,699	-38,539	-8,030	-74,623	-25,866	-19,910	-197,929
% change	-35.27%	-38.89%	-4.19%	-22.79%	-7.73%	-32.41%	-31.40%	-31.85%	-24.48%

Library Presentations to Groups (taken from CARL and COPPUL Statistics)

	U of R	U of S	U of Man	U of A	U of C	UBC	Simon F	U of Vic	TOTAL
1998-1999	103	513	1,245	781	U/A	2,194	303	115	5,254
1999-2000	78	395	863	721	742	1,962	344	251	5,356
2000-2001	112	424	758	813	649	1,587	576	251	5,170
2001-2002	57	488	950	805	692	1,377	488	343	5,200
2002-2003	143	475	1,004	912	896	1,471	470	366	5,737
2003-2004	127	278	862	1,120	943	1,536	615	451	5,932
Difference	24	-235	-383	339	201	-658	312	336	678
% change	23.30%	-45.81%	-30.76%	43.41%	27.09%	-29.99%	102.97%	292.17%	12.90%

Number of Participants in Group Sessions (taken from CARL and COPPUL Statistics)

	U of R	U of S	U of Man	U of A	U of C	UBC	Simon F	U of Vic	TOTAL
1998-1999	1,543	8,922	10,764	14,469	8,937	19,395	6,615	1,500	72,145
1999-2000	2,127	7,324	7,793	14,928	19,188	21,457	5,514	2,685	81,016
2000-2001	2,822	8,230	8,260	17,720	19,084	21,411	10,027	3,669	91,223
2001-2002	1,023	7,705	7,818	17,435	19,229	26,276	10,844	5,930	96,260
2002-2003	3,428	8,063	10,138	22,737	21,385	28,230	10,588	6,051	110,620
2003-2004	2,598	5,192	10,225	21,737	19,733	31,383	15,104	7,269	113,241
Difference	1,055	-3,730	-539	7,268	10,796	11,988	8,489	5,769	41,096
% change	68.37%	-41.81%	-5.01%	50.23%	120.80%	61.81%	128.33%	384.60%	56.96%

Initial Loans (taken from CARL and COPPUL Statistics)
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	U of R	U of S	U of Man	U of A	U of C	UBC	Simon F	U of Vic	TOTAL
2000-2001	190,932	445,517	517,544	967,293	346,668	820,672	372,486	401,197	4,062,309
2001-2002	181,997	409,140	509,293	969,058	363,551	818,143	381,942	396,082	4,029,206
2002-2003	181,326	401,717	582,681	1,030,979	377,793	810,750	388,367	395,424	4,169,037
2003-2004	169,334	378,892	527,334	1,030,975	351,550	821,585	482,492	387,176	4,149,338
Difference	-21,598	-66,625	9,790	63,682	4,882	913	110,006	-14,021	87,029
% change	-11.31%	-14.95%	1.89%	6.58%	1.41%	0.11%	29.53%	-3.49%	2.14%

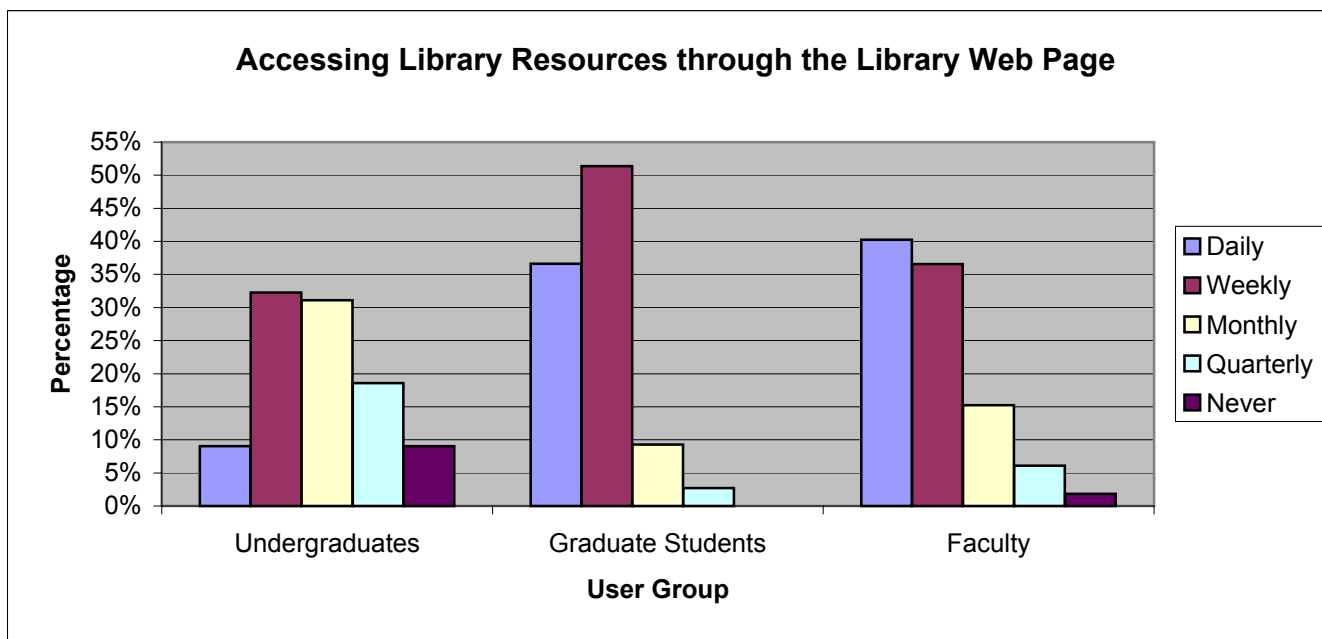
Renewals (taken from CARL and COPPUL Statistics)

	U of R	U of S	U of Man	U of A	U of C	UBC	Simon F	U of Vic	TOTAL
2000-2001	51,585	43,675	101,411	U/A	793,949	3,194,563	38,838	169,385	4,393,406
2001-2002	47,009	36,672	101,160	U/A	1,058,158	3,757,832	42,676	146,031	5,189,538
2002-2003	49,615	39,365	130,550	U/A	1,154,372	4,217,575	128,302	121,215	5,840,994
2003-2004	45,956	34,725	143,264	U/A	1,287,208	4,536,375	140,534	165,252	6,353,314
Difference	-5,629	-8,950	41,853	U/A	493,259	1,341,812	101,696	-4,133	1,959,908
% change	-10.91%	-20.49%	41.27%	U/A	62.13%	42.00%	261.85%	-2.44%	44.61%

In 1998 and 1999 the measures were for total number of circulation transactions (with a question as to whether journals were included)

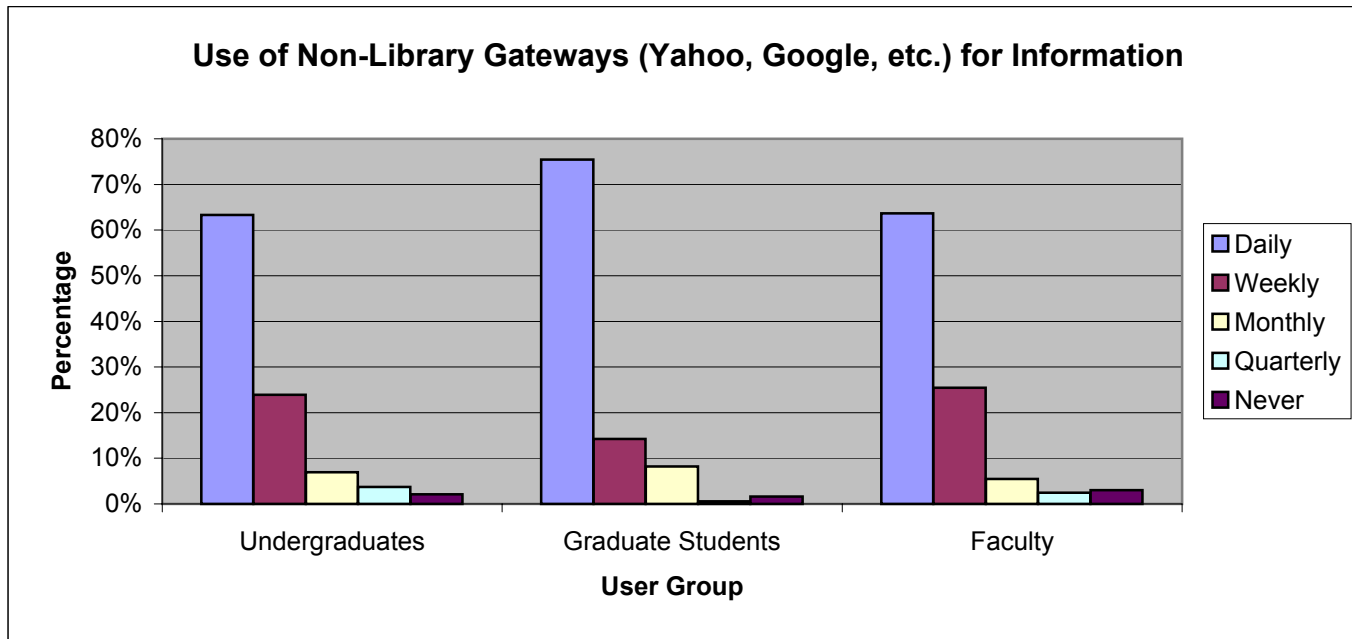
Accessing Library Resources through the Library Web Page

	Daily	Weekly	Monthly	Quarterly	Never	Total
Undergraduates	9%	32%	31%	19%	9%	100%
Graduate Students	37%	51%	9%	3%	0%	100%
Faculty	40%	37%	15%	6%	2%	100%



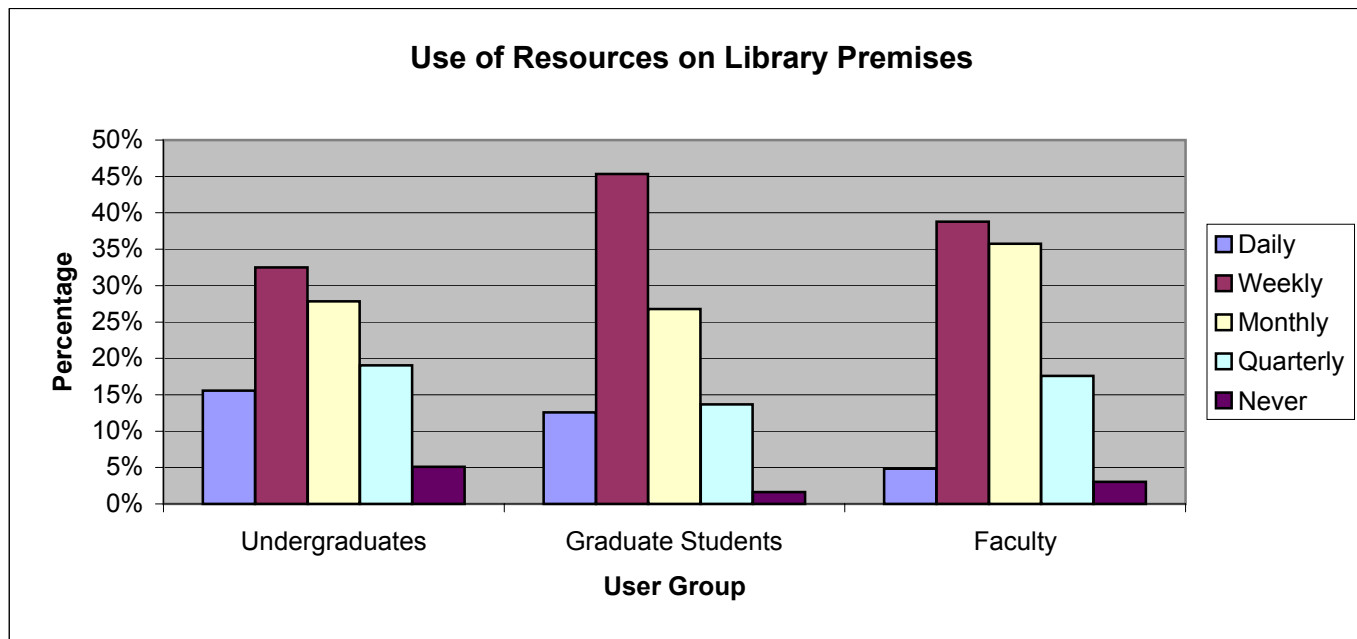
Use of Non-Library Gateways (Yahoo, Google, etc.) for Information

	Daily	Weekly	Monthly	Quarterly	Never	Total
Undergraduates	63%	24%	7%	4%	2%	100%
Graduate Students	75%	14%	8%	1%	2%	100%
Faculty	64%	25%	5%	2%	3%	100%



Use of Resources on Library Premises

	Daily	Weekly	Monthly	Quarterly	Never	Total
Undergraduates	16%	32%	28%	19%	5%	100%
Graduate Students	13%	45%	27%	14%	2%	100%
Faculty	5%	39%	36%	18%	3%	100%



Librarians' Council Terms of Reference

1. Function

The Council is advisory to the University Librarian. It provides a forum for the discussion of library issues and policies such as budget and staffing. It considers and makes recommendations to the University Librarian. It considers future directions of library service and operations. It receives reports from Standing and Ad Hoc Committees.

2. Membership

All librarians/archivists who report to the University Librarian or his/her designate are members. The University Librarian is an ex-officio (non-voting) member.

3. Elected Officers

The officers consist of a Chair, Deputy Chair and Secretary, elected from the membership of the Council.

Chair

The duties of the Chair include setting the agenda, conducting meetings, and facilitating discussion.

Deputy Chair

The duties of the Deputy Chair include taking the place of the Chair in his/her absence and initiating election procedures.

Secretary

The duties of the Secretary include sending notification of meetings and calling for agenda items; sending out the agenda; recording and circulating minutes to members and the Vice-President (Academic); maintaining the records of the Council.

Rules of Order

Bourinot's Rules of Order are the rules of order used by the Librarians' Council.

4. Term of Office

The term for all Executive positions is two academic years (July 1 – June 30). Members are eligible for no more than two consecutive terms in a position.

5. Elections

Elections are held in May. A call for nominations must take place; nominations must have a seconder, and acceptance of the nominee. Nominations close after a (one) week interval. Contested positions are decided by secret ballot, with a (one) week interval. Two Council members not running for election count the ballots. If a position is filled by acclamation, no election is held. Ad hoc or Standing Committees, to be elected from members of librarians' Council, may be established as directed by their Terms of Reference, which are passed at Librarians' Council.

6. Reporting

The Council reports to the University Librarian.

7. Meetings

Meetings are held monthly for a maximum of two hours with a vote required to extend the meeting, if necessary. They are held at the discretion of the Chair, or if requested by five members. A quorum consists of fifty percent plus one, of librarians not on leave or sabbatical at the time.

8. Review

The Terms of Reference are reviewed annually at the October meeting, or as required.

March 2000

Dear Faculty Colleague:

Information technology is the driving force behind the changing roles and responsibilities of academic librarians. Developments in computer technology suggest that librarians will play an increasingly critical role in the evaluation, analysis and filtering of information flowing from networked resources and will become active partners with faculty in the educational process. It is in this context that we invite you to participate in a study which will examine the extent of the collaboration between librarians and faculty at the University of Manitoba and will identify the current and future roles of librarians which will enhance the librarian/faculty partnership. This is not a funding or job opportunity survey.

This survey will take 10 to 20 minutes to complete. We assure you that our process has been designed to protect confidentiality. To facilitate follow-up with non-respondents, the investigators have supplied numbered envelopes for the return of the questionnaires. Upon receipt of this envelope, the corresponding label from a master list will be discarded. The envelope will be separated from the survey and also discarded. Similarly, the follow-up form giving permission to be contacted and/or to request a copy of the research findings will be separated from the questionnaire and kept in a separate file. If, despite these precautions, you are still concerned about confidentiality, you can obliterate the number on the envelope before returning it. The only effect this will have is that you will receive follow-up letters.

Only aggregate data will be analyzed and reported. Participation is entirely voluntary and you may refuse to answer any question or to withdraw at any time. The study has been reviewed and approved by the Faculty of Arts Ethics Review Committee.

This study has the potential of contributing significantly to the University of Manitoba Libraries' programs and priorities by providing well-founded information which can be used to develop and improve the partnership between librarians and faculty for the benefit of the institution. We count on your participation in this project. It would be most helpful if the survey could be returned by

_____.

Thank you for your time and anticipated participation in this study.

Sincerely,

A. Ducas
Associate Librarian, Neil John Maclean Health Sciences Library

N. Michaud-Oystryk
Associate Librarian, Elizabeth Dafoe Library

The Faculty/Librarian Partnership

Faculty Survey

Teaching/Instruction

1. Have you had a librarian teach a component of your course(s) or provide library instruction for your course(s)?
- a) _____ No (**go to question #2**)
- b) _____ Yes (**go to question #3**)

2. If you answered no to question #1, why did you not have a librarian teach a component of your course(s) or provide library instruction for your course(s)? Check as many as apply.
- a) _____ did not know that librarians do this
- b) _____ did not consider it appropriate
- c) _____ no time available in course
- d) _____ did not think librarians had sufficient background or expertise
- e) _____ librarians were not available when needed
- f) _____ other (please specify) _____

(go to question #7)

3. If you answered yes to question #1, what type of instruction/teaching? Check as many as apply.
- a) _____ research methods
- b) _____ Internet training
- c) _____ BISON or NETDOC training
- d) _____ database searching (bibliographic or statistical)
- e) _____ design and evaluation of library assignments
- f) _____ other (please specify) _____

4. Did the librarian's teaching have an impact on student performance? Check one.
- a) _____ very substantial impact
- b) _____ substantial impact
- c) _____ some impact
- d) _____ no impact (**go to question #6**)
- e) _____ can't rate (**go to question #7**)

5. What type of impact did the librarian's teaching have on student performance? Check as many as apply.
- a) _____ produced a better bibliography
- b) _____ conducted better reviews of literature
- c) _____ students had fewer questions about how to find information
- d) _____ student used a wider range of information sources
- e) _____ students were better able to evaluate information sources
- f) _____ other (please specify) _____

(go to question #7)

6. If there was no impact, why? Check as many as apply.
- a) _____ librarians don't have subject background or expertise
- b) _____ librarians don't have adequate teaching skills
- c) _____ time allocated to librarian was insufficient

- d) _____ content was not appropriate
- e) _____ many students avoided coming to that class
- f) _____ other (please specify) _____

7. How else could librarians contribute to your teaching? Check as many as apply.
- a) _____ providing assistance with course design
 - b) _____ helping to integrate technology into curriculum
 - c) _____ assisting with interactive instruction
 - d) _____ teaching a full course on information literacy
 - e) _____ assisting me with my own information retrieval skills so that I can better teach students
 - f) _____ other (please specify) _____
 - g) _____ would not consider any other type of contribution

Information Services

8. Have you ever requested assistance from librarians in finding information?
- a) _____ No (*go to question #9*)
 - b) _____ Yes (*go to question #10*)
9. If you answered no to question #8, why have you never requested assistance from librarians in finding information? Check as many as apply.
- a) _____ did not consider it appropriate
 - b) _____ did not think of it
 - c) _____ did not require assistance
 - d) _____ did not think librarians had sufficient ability or expertise
 - e) _____ the reference desk was too busy and I didn't have time to wait
 - f) _____ rarely visit the library
 - g) _____ other (please specify) _____

(go to question #14)

10. If you answered yes to question #8, what type of information services did you seek? Check as many as apply.
- a) _____ enquiring about library services
 - b) _____ finding a fact
 - c) _____ researching a topic
 - d) _____ conducting a literature search
 - e) _____ using BISON or NETDOC
 - f) _____ tracking down citations
 - g) _____ searching for pedagogical materials
 - h) _____ other (please specify) _____
11. Did the information service have an impact on your work? Check one.
- a) _____ very substantial impact
 - b) _____ substantial impact
 - c) _____ some impact
 - d) _____ no impact (*go to question #13*)
 - e) _____ can't rate (*go to question #14*)

12. What type of impact did the information services have on your work? Check as many as apply.
- a) expanded my knowledge of subject
 - b) saved time
 - c) helped me identify more appropriate resources
 - d) other (please specify) _____

(go to question #14)

13. If there was “no impact”, what was deficient in the information provided? Check as many as apply.
- a) the information was not current
 - b) the information was not relevant
 - c) too much information provided
 - d) too little information provided
 - e) assistance was not provided within my time frame
 - f) librarian could not find anything useful
 - g) other (please specify) _____
14. What other information services would help you? Check as many as apply.
- a) current awareness service
 - b) citation searching
 - c) complete package (researching topic, conducting a literature search, retrieving and delivering documents)
 - d) identification of key Internet sites in my field
 - e) other (please specify) _____
 - f) no other information services would be helpful

Information Technology

15. Have you ever requested a librarian’s assistance in dealing with information technology (i.e. Internet, computer software, electronic resources, computer problems)?
- a) No (***go to question #16***)
 - b) Yes (***go to question #17***)
16. If you answered no to question #15, why have you never requested a librarian’s assistance in dealing with information technology? Check as many as apply.
- a) did not know that librarians do this
 - b) did not think that librarians have sufficient ability or expertise
 - c) did not require assistance
 - d) librarians were not available when needed
 - e) do not have appropriate equipment
 - f) other (please specify) _____

(go to question #21)

17. If you answered yes to question #15, what type of assistance have you received? Check as many as apply.

- a) _____ assessing and recommending software
- b) _____ providing instruction in the use of software
- c) _____ creating web pages
- d) _____ developing instructional web sites
- e) _____ developing or managing databases
- f) _____ resolving technical problems
- g) _____ providing assistance with retrieving an electronic document
- h) _____ helping me order materials online
- i) _____ other (please specify) _____

18. Did the assistance with information technology have an impact on your work? Check one.
- a) _____ very substantial impact
 - b) _____ substantial impact
 - c) _____ some impact
 - d) _____ no impact (*go to question #20*)
 - e) _____ can't rate (*go to question #21*)

19. What type of impact did the assistance with information technology have on your work? Check as many as apply.
- a) _____ solved my technical problem
 - b) _____ helped to integrate new technology into my research or teaching
 - c) _____ taught me how to use electronic resources, e.g. databases, full-text materials, data resources (e.g. DLI), software packages (e.g. Reference Manager)
 - d) _____ made me more efficient in using information technology
 - e) _____ other (please specify) _____

(go to question #21)

20. If there was “no impact”, what was deficient in the assistance provided? Check as many as apply.
- a) _____ librarian did not have enough expertise
 - b) _____ there wasn't enough time to resolve problem
 - c) _____ the problem was beyond control of librarian, e.g. server down
 - d) _____ other (please specify) _____

21. How else could librarians assist you in dealing with information technology? Check as many as apply.
- a) _____ assess and recommend software
 - b) _____ teach me how to use software
 - c) _____ create web pages
 - d) _____ develop institutional web sites
 - e) _____ develop or manage databases
 - f) _____ resolve technical problems
 - g) _____ provide assistance with retrieving an electronic document

- h) _____ help me order materials online
 i) _____ other (please specify) _____
 j) _____ do not require any other type of assistance

Research

22. Have you ever collaborated with a librarian on a research project?
 a) _____ No (**go to question #23**)
 b) _____ Yes (**go to question #24**)
23. If you answered no to question #22, why have you not collaborated with a librarian on a research project? Check as many as apply.
 a) _____ not part of institutional culture
 b) _____ did not think of it
 c) _____ did not consider that librarians had sufficient ability or expertise
 d) _____ inappropriate for librarian to be part of research project
 e) _____ no time to develop collaborative research with librarians
 f) _____ other (please specify) _____

(go to question #28)

24. If you answered yes to question #22, how did you collaborate? Check as many as apply.
 a) _____ co-writing the proposal
 b) _____ creating or managing a database
 c) _____ working as a partner on research project
 d) _____ performing literature search
 e) _____ gathering data
 f) _____ analyzing data
 g) _____ publishing the results
 h) _____ other (please specify) _____
25. Did the librarian's involvement have an impact on the research project? Check one.
 a) _____ very substantial impact
 b) _____ substantial impact
 c) _____ some impact
 d) _____ no impact (**go to question #27**)
 e) _____ can't rate (**go to question #28**)
26. What type of impact did the librarian's involvement have on the research project? Check as many as apply.
 a) _____ provided additional expertise and skills
 b) _____ brought a different perspective
 c) _____ provided support for project
 d) _____ facilitated the completion of a research project
 e) _____ other (please specify) _____

(go to question #28)

27. If there was no impact, why? Check as many as apply.
 a) _____ librarians don't have adequate research skills

- b) librarians don't have sufficient subject background or expertise
 c) librarian's contribution was minimal
 d) librarian did not have enough time to devote to project
 e) librarian's role could not be clarified and therefore it just didn't work
 f) other (please specify) _____
28. In what other capacity would you consider collaborating with a librarian on a research project? Check as many as apply.
- a) co-writing the proposal
 b) creating or managing a database
 c) working as a partner on a research project
 d) performing literature search
 e) gathering data
 f) analyzing data
 g) publishing the results
 h) other (please specify) _____
 i) would not consider collaboration in any capacity

Collections

29. Have you had any interactions with librarians in developing library collections?
- a) No (*go to question #30*)
 b) Yes (*go to question #31*)
30. If you answered no to question #29, why did you not have contact with a librarian? Check as many as apply.
- a) have not required a collection assessment for a course or program
 b) am not/have not been the departmental library liaison
 c) the library has adequate resources in my field
 d) I rely on personal resources
 e) I use other local resources
 f) other (please specify) _____
- (go to question #35)*
31. If you answered yes to question #29, what type of interaction have you had? Check as many as apply.
- a) recommended titles for purchase
 b) am/was departmental library liaison
 c) requested collection assessment statement for course or program proposal
 d) consulted with librarians during journal cancellations
 e) consulted with librarian to develop reading list for course

39. Research _____
40. Collections _____

Please provide the following background information.

41. With which Faculty or School are you primarily affiliated?
- | | |
|---|--|
| a) _____ Agricultural and Food Sciences | k) _____ Management |
| b) _____ Architecture | l) _____ Medical Rehabilitation |
| c) _____ Art (School of) | m) _____ Medicine |
| d) _____ Arts (Faculty of) | n) _____ Music |
| e) _____ Dental Hygiene | o) _____ Nursing |
| f) _____ Dentistry | p) _____ Pharmacy |
| g) _____ Education | q) _____ Physical Education and Recreation Studies |
| h) _____ Engineering | r) _____ Science |
| i) _____ Human Ecology | s) _____ Social Work |
| j) _____ Law | t) _____ Continuing Education Division |
42. What faculty rank do you hold?
- a) _____ professor
- b) _____ associate professor
- c) _____ assistant professor
- d) _____ lecturer
- e) _____ instructor
43. How many years of experience have you had working in an academic institution (all universities including the U. of M.) as a faculty member?
- a) _____ less than 5 years
- b) _____ 5 to 10 years
- c) _____ 11 to 20 years
- d) _____ over 20 years

COMMENTS - If you have comments regarding any of the issues addressed in this survey, please provide them in the space below:

THANK YOU FOR COMPLETING THE SURVEY. PLEASE MAIL IT BACK IN THE BUFF ENVELOPE PROVIDED.

FOLLOW-UP FORM

Would you like to receive a copy of the research findings? ____ Yes ____ No

If you answered “yes”, please write your name, department/faculty, telephone number and e-mail address below, insert this form in the envelope provided and mail it to the investigators.

Name _____

Department/Faculty _____

Telephone Number _____

E-mail Address _____