

## Important Dates

**Wednesday, November 27**

*Insight: UR Business Distinguished  
Speaker Series*

Speaker: Terri Allen

4:00 – 5:30 p.m. in Research &  
Innovation Centre Auditorium,  
RIC 119 (reception to follow)

**Wednesday, November 27**

Leaders Council AGM

**Saturday, November 30**

BSS Winter Gala

**Thursday, December 5**

“Whats Business Admin” Event  
High School Recruitment Event  
6<sup>th</sup> Floor – Education Building

**Thursday, December 5**

Faculty & Staff Holiday Party  
Come & Go from 6:00 – 10:00 pm  
Agra Torchinsky Salon at the  
Mackenzie Art Gallery

**Friday, December 6**

Faculty Council meeting  
10:00 a.m. – 12:00 noon in  
Ad Hum 527 (President’s Boardroom)

**December 6 & December 7**

EMBA End-of-Semester Party

**Thursday, December 12**

APT & CUPE Staff Meeting  
9:00 – 10:30 a.m. in ED 560

**Friday, December 13**

Coffee Party  
10:00 – 10:30 a.m. in ED 562

**Friday, December 13**

Children’s Christmas Party  
4:30 – 5:30 p.m. in ED 562

## Insight Speaker Series – November 27

Our next Insight Speaker of the Fall Semester will be **Ms. Terry Allen**, Founder and President of Pivotal Capital Advisory Group. Terry’s presentation is called “Confessions of a Deal Junkie”.

**Date:** Wednesday, November 27

**Time:** 4:00 – 5:30 p.m. with a reception to follow

**Location:** Research & Innovation Centre Auditorium (RIC 119)

Pivotal Capital provides project and corporate finance advice for companies and governments, and raises capital for clients.

Faculty and staff are encouraged to attend. **Please also announce this speaker in your classes and strongly encourage your students to attend.**

Even better...if you have a class during this time, and have time in your schedule for an impromptu guest speaker field trip, bring your class to attend the lecture! Terry is very personable and I am sure will engage and inspire your students! Her experience and background will be particularly interesting for Finance students.

## ICBC First Round Results

The MIS team of **Courtney Kozakewycz** and **Mike Jesse**, with faculty coach **Bill Bonner** have made it to the ICBC finals. The finals will be held at Queen’s University January 2<sup>nd</sup> to 4<sup>th</sup>. Congratulations to all the teams and coaches who participated in the first round.

## Hill School in Academica Top Ten

The Hill School’s Hill Legacy Program launch made the Academica Top Ten for Tuesday, November 26. You can visit <http://academica.ca/topten> to see the full write up.

## High School Recruitment – Dec. 5

The Faculty of Business Administration will be welcoming around 75 high school students (plus a few parents and guidance counselors) on Thursday, December 5 for our “What is Business Administration?” Day. The students will be listening to a variety of guest speakers, including faculty and other University groups. Mark your calendars to come out and enjoy a pizza lunch with these potential future students (RSVP to Raelynn by November 29 if you plan to attend) on Thursday, December 5 from 12:00 noon – 12:40 p.m. on the 6<sup>th</sup> floor Education Building.

If you are in the Marketing, Finance, International Business or Business Strategy areas and are willing to provide two 20 minutes lectures, please let **Raelynn Moorhead** know ASAP!

## Holiday Party

The Holiday Party for Faculty & Staff has been scheduled for Thursday, December 5 from 6:00 to 10:00 p.m. at the Mackenzie Art Gallery. If you plan to attend you must RSVP to **Melanie Parisian** by November 29.

## Important Dates

(continued)

**Tuesday, December 24**

University closes at 3:00 p.m.

**Wed. Dec. 25 – Wed. Jan. 1**

Christmas Break-University Closed

**Thurs. Jan. 2 – Sat. Jan. 4**

ICBC Competition at Queen's University

**Thursday, January 9**

APT & CUPE Staff Meeting  
9:00 – 10:30 a.m. in ED 560

## Walk-Ins

This week's walk-in hours for Faculty and Staff with **Dean Andrew Gaudes** will be:

- Mon., Nov. 25 – 3:00–4:00 pm
- Tues., Nov. 26 – 9:00–10:00 am
- Wed., Nov. 27 – 9:30–10:30 am

## Deadline: Expense Reimbursements

If you have a claim for reimbursement that you wish to have paid prior to the Christmas break, you must forward the claim as soon as possible to **Janeen Brown** to be processed and paid. Financial Services would like to receive as many claims as possible by **Friday, December 6**. The final deadline is Wednesday, December 11. Any claim received by 4:30 p.m. on Wednesday, December 11 will be processed and cheques will be received in departments' inter-office mail on December 20. People who have signed up for direct deposit for claims will have their reimbursement deposited to their bank account on December 20. Claims received after December 11 will be processed for payment in January.

## In the News...

- New members of the **Accounting Fellowship** Program were featured in an article in the Leader Post on Saturday, November 16 (pg. E8).
- The Faculty's new "The Legacy Begins" campaign launched on November 22. Moviegoers to Cineplex Odeon theatres in Western Canada will learn about the Hill Legacy Program through posters in theatre lobbies, an ad in the Cineples magazine and a movie trailer! The campaign also included full page ads in the *Metro* on November 22 (pg. 1) and in the *Leader Post* on November 22 (pg. D5). You can view the trailer here: <http://www.uregina.ca/business/hill/hill-legacy-program.html>

## Children's Christmas Party – Dec. 14

The Faculty of Business Administration will be holding a Children's Christmas Party:

**Date:** Friday, December 13 from 4:30 – 5:30 p.m.

**Place:** ED 562 (Lounge)

Faculty, Staff and Sessional Lecturers are invited to bring their children and/or grandchildren. The event will include gifts and refreshments (and hopefully a visit from Santa!). There is no charge to attend.

If you plan to attend, please RSVP to **Melanie Parisian** by Friday, December 6 with the following information:

- Name, age and sex of the child
- Suggestion about what they would like as a gift (price range \$10-\$15)
- Any food allergies

## Academic Staff Review Deadlines

<b>November 30</b>	Deadline for academic staff to apply for promotion and tenure and submit supporting documentation.
<b>November 30</b>	Deadline for academic staff to apply for merit.
<b>December 15</b>	Deadline for academic staff members with tenure-track appointments to submit their Annual Information Forms and supporting documentation.
<b>January 31</b>	Deadline for academic staff with term appointments and appointments with tenure to submit their Annual Information Forms and supporting documentation.

Academic staff with term appointments and tenure-track appointments are reviewed each year. (For an initial tenure-track appointment, the first review does not take place until the second academic year). Academic staff holding appointments with tenure are normally reviewed every third year, but must complete and submit an Annual Information Form each year. Please see **David Senkow** if you have any questions. The Annual Information Form is available on the Faculty website.

## University Closed Dec. 25 – Jan. 1

Please note that the University of Regina will close at 3:00 p.m. on Tuesday, December 24, and will remain closed from Wednesday, December 25 to Wednesday, January 1 inclusive. If you think you will need access to the Education building during these dates and you do not already have an access card, please contact **Devon Anderson** by December 15.