

Committee Name	Undergraduate Program Committee
Date	October 11, 2007
Time	8:30
Location	ED509
Chair	Morina Rennie
Guests	

Committee Members	Present
Bill Bonner	X
Jean-Marie Ngkongolo-Bakenda	X
Romulus Cismaru	X
Dwight Heinrichs	X
Sheila Potts	X
Morina Rennie	X
Arturo Rubalcava	X

AGENDA ITEM #1: Change BUS 270 to pre-req for BUS 488 instead of 388?	Follow up action
Currently BUS 270 is a pre-requisite to BUS 388. However, the BUS 388 class does not require specific material from this course. The material in BUS 270 is needed for BUS 488. The committee agreed to recommend that BUS 270 be removed as a pre-requisite for BUS 388 and added to the list of pre-requisites for BUS 488.	Morina will draw up a document to take to faculty.

AGENDA ITEM #2: Change BUS 489AA to BUS 483?	Follow up action
The Financial Accounting Case course has been offered as a selected topics course (BUS 489AA) a number of times and Bryan Austin has asked whether we could give it a regular course number (he suggests BUS 483). The committee agreed that Bryan should be invited to submit a proposal that includes a title, course description, and rationale for the change.	Morina to invite Bryan to submit proposal.

AGENDA ITEM #3: Cooperation with CS Dept	Follow up action
The CS department is looking at ways to cooperate with the Faculty of Business Administration. The committee agreed that it would be useful to meet with the CS curriculum committee as was suggested by the CS department head.	Morina to contact Dr. Yang about future joint meeting.

AGENDA ITEM #4: Upcoming agenda items	Follow up action
<ol style="list-style-type: none"> 1. Review majors 2. Program architecture 3. Other projects - pre-requisite cleanup, minors, course in Managing for Environmental Sustainability 	<ol style="list-style-type: none"> 1. Sheila to gather data on numbers of students graduating with each major; we will also try to assess the extent to which majors have increased costs. 2. Morina and Greg Wensel to begin with an inventory of content and methods from course outlines. 3. Romulus to research Managing for Environmental Sustainability course.