

*Minutes*  
**Graduate Program Committee**  
**May 25, 2006**  
**10:00 a.m. – 12:30 p.m. -- Room ED509**

**Attendees:** A. Lavack (chair)  
H. Eger (ex officio)  
J. Ito  
Y. Kim  
G. Miller  
D. Senkow

**1 Creation of New Course Numbers for Special Topics Courses**

GBUS 846 AA-ZZ (MHRM– Special Topics)  
GBUS 847 AA-ZZ (MBA – Special Topics)  
GBUS 848 AA-ZZ (MBA– Travel Study Courses)

The committee approved the creation of new course numbers, in addition to GBUS 845 AA-ZZ. Heidi will prepare the new course forms, to be submitted to the Faculty meeting on May 26 and to the next FGSR Admissions & Studies committee meeting. (While the committee only discussed 2 course numbers for ‘MHRM Special Topics’ and ‘MBA Special Topics,’ a subsequent discussion with Heidi Eger noted that we should create a separate Travel course – hence the listing above.)

**2 Revision of MHRM Course Requirements**

- The current MHRM course requirements include:  
“Three of GBUS 844, 860, 861, 863, 864, and EAHR 811.”

The committee approved a revision of these MHRM course requirements to say:

“Three of GBUS 844, **846**, 860, 861, 863, 864, and EAHR 811.”

This will allow MHRM students to have one or more MHRM special topics courses included within their program requirements.

**3 List of Preparatory courses for each GBUS course**

The committee discussed and approved a list of preparatory courses for each GBUS course. The list is attached. This list of courses will be inserted in the Calendar, and will be important for purposes of ensuring that students in Master’s Certificates have the appropriate preparatory courses prior to taking GBUS courses.

**4 GMAT preparation program**

Heidi Eger reported that a Calgary firm is willing to put on 4-day GMAT preparation seminars in Regina at a cost of \$850 per student for a minimum of 15 students (would be held over two weekends). Anne Lavack to look into the feasibility of putting on our own GMAT preparation seminars, with a one-weekend (2-day) course priced around \$200-\$250 (including CDs and workbooks) for a minimum of 10 students. She will also look into the feasibility of taking a

student's final GMAT practise score in one of our GMAT preparation sessions in lieu of an official GMAT score.

**5 Update on Master's Certificates**

Anne Lavack advised committee members that the proposal for Master's Certificates approved at the last Grad Committee meeting had been altered slightly in order to incorporate the separate 'Issues' page into the text of the proposal. This revised proposal was approved by the FGSR Admissions & Studies committee at its May 18, 2006 meeting. This proposal will be presented to the Faculty of Business Administration for approval at its Faculty meeting on Friday, May 26.

**6 Executive MBA update**

Heidi Eger advised the committee that 16 applications had been received to date for the Executive MBA program. More applications are expected shortly. We have already approved 6 applications and forwarded these to FGSR; however, we will wait until after June 1 to send the rest of the applications to FGSR, in case there is a flood of last-minute applicants.

**7 Next meeting:** Tuesday, June 20 at 9:00 a.m.

**Topic for next meeting:** Expanding MHRM to a national distance-based program

**8 Adjournment**

The meeting was adjourned at 11:10 a.m.

**MASTER'S CERTIFICATES – PREPARATORY COURSE REQUIREMENTS**  
**Approved at Faculty of Business Administration Graduate & Program Committee meeting – May 25, 2006**

**Master's Certificate in Human Resource Management**

			<b>Pre-requisites:</b>	
Required:	GBUS 843	Strategic Human Resource Management	n/a	n/a
Choose 2 of:	GBUS 817	Human Behaviour in Organizations	n/a	n/a
	GBUS 844	Labour Relations & Collective Bargaining	n/a	n/a
	GBUS 861	Organization Theory	n/a	n/a
	GBUS 862	Human Resources Systems Analysis	STAT 151	Introduction to Statistics
	GBUS 863	Staffing Organizations	n/a	n/a
	GBUS 864	Compensation	n/a	n/a

**Master's Certificate in Business Fundamentals**

			<b>Pre-requisites:</b>	
Choose 3 of:	GBUS 816	Production & Operations Management	STAT 151	Introduction to Statistics
	GBUS 843	Strategic Human Resource Management	n/a	n/a
	GBUS 832	Accounting for Managers	BUS 285 BUS 288	Intro. to Financial Accounting Intro. to Managerial Accounting
	GBUS 833	Financial Management	BUS 285 BUS 290	Intro. to Financial Accounting Introduction to Finance
	GBUS 840	Strategic Marketing	BUS 210 BUS 260	Introduction to Marketing Intro to Organizational Behaviour

**Master's Certificate in General Management**

			<b>Pre-requisites:</b>	
Required:	GBUS 830	Social Issues in Business	n/a	n/a
Choose 2 of:	GBUS 817	Human Behaviour in Organizations	n/a	n/a
	GBUS 836	Innovation & Entrepreneurship	BUS 260	Intro to Organizational Behaviour
	GBUS 860	Managing Change	n/a	n/a
	GBUS 865	Project Management	STAT 151	Introduction to Statistics

**Master's Certificate in International Business\***

			<b>Pre-requisites:</b>	
Choose 2 of:	GBUS 835	International Business	n/a	n/a
	GBUS 841	International Marketing	BUS 210 BUS 260	Introduction to Marketing Intro. to Organizational Behaviour
	GBUS 891	International Financial Mgmt	BUS 285 BUS 290	Intro. to Financial Accounting Introduction to Finance
Choose 1 of:	GBUS 832	Accounting for Managers	BUS 285 BUS 288	Intro. to Financial Accounting Intro. to Managerial Accounting
	GBUS 833	Financial Management	BUS 285 BUS 290	Intro. to Financial Accounting Introduction to Finance
	GBUS 835	International Business	n/a	n/a
	GBUS 840	Strategic Marketing	BUS 210 BUS 260	Introduction to Marketing Intro. to Organizational Behaviour
	GBUS 841	International Marketing	BUS 210 BUS 260	Introduction to Marketing Intro. to Organizational Behaviour
	GBUS 891	International Financial Mgmt	BUS 285 BUS 290	Intro. to Financial Accounting Introduction to Finance

**GBUS COURSES & PREPARATORY COURSES:**

<b>GBUS Course:</b>		<b>Preparatory course:</b>	
GBUS 815	Business Policy & Strategy	ECON 201 ECON 202	Introductory Microeconomics Introductory Macroeconomics
GBUS 816	Production & Operations Management	STAT 151	Introduction to Statistics
GBUS 817	Human Behaviour in Organizations	n/a	n/a
GBUS 830	Social Issues in Business	n/a	n/a
GBUS 832	Accounting for Managers	BUS 285 BUS 288	Intro. to Financial Accounting Intro. to Managerial Accounting
GBUS 833	Financial Management	BUS 285 BUS 290	Intro. to Financial Accounting Introduction to Finance
GBUS 835	International Business	n/a	n/a
GBUS 836	Innovation & Entrepreneurship	BUS 260	Intro to Organizational Behaviour
GBUS 838	Research Methods in Management	STAT 151	Introduction to Statistics
GBUS 840	Strategic Marketing	BUS 210 BUS 260	Introduction to Marketing Intro to Organizational Behaviour
GBUS 841	International Marketing	BUS 210 BUS 260	Introduction to Marketing Intro. to Organizational Behaviour
GBUS 843	Strategic Human Resource Management	n/a	n/a
GBUS 844	Labour Relations & Collective Bargaining	n/a	n/a
GBUS 845AA-ZZ	GBUS Special Topics	n/a	n/a
GBUS 846AA-ZZ	MHRM Special Topics	n/a	n/a
GBUS 847AA-ZZ	MBA Special Topics	n/a	n/a
GBUS 848AA-ZZ	MBA Travel Study Courses	n/a	n/a
GBUS 860	Managing Change	n/a	n/a
GBUS 861	Organization Theory	n/a	n/a
GBUS 862	Human Resources Systems Analysis	STAT 151	Introduction to Statistics
GBUS 863	Staffing Organizations	n/a	n/a
GBUS 864	Compensation	n/a	n/a
GBUS 865	Project Management	STAT 151	Introduction to Statistics
GBUS 891	International Financial Mgmt	BUS 285 BUS 290	Intro. to Financial Accounting Introduction to Finance