

**MINUTES OF MEETING  
FACULTY OF BUSINESS ADMINISTRATION  
February 12, 2010**

**PRESENT:** Bruce Anderson, J. Foley, R. Giberson, J. Gustafson, H. Horan, Y. Kim, S. Khan, A. Lavack (Chair), T. Levit, J. Mason, W. Lockhart, S. Lukasewich, A. Meis Mason, J-M. Nkongolo-Bakenda, G. Peng, A. Pitariu, M. Rennie, D. Senkow, B. Shupe, G. Sylvestre, W. Tebb, L. Watson  
P. Brinton (Business Student’s Society), B. Hillier (Grad Student Rep), D. Kohl (Senate), J. Myers (SIFE Regina), R. Thomas (Library), C. Vanderkooy (Fine Arts), T. Willox (Business Student’s Society), S. Wilson (Arts)

**REGRETS:** M. Costiuk, M. Dillon, L. King, S. Tucker

**1. APPROVAL OF THE AGENDA**

Bruce Anderson/Watson

Moved that the Agenda be approved

Carried.

**2. APPROVAL OF THE MINUTES OF THE MEETING OF January 15 – Appendix 1**

Kohl/Sylvestre

Moved that the Minutes be approved

Carried.

**3. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the Minutes.

**4. DEAN’S REPORT**

- Since our last Faculty meeting on January 15:
  - JDC Team came in 2<sup>nd</sup> for the third year in a row in January
  - Faculty Budget Preview on Feb. 1; budget meetings went well, and we will wait to see in March how much funding the Provincial Govt. gives to U of R
  - Preview yesterday of the 5-year Follow-up to the Unit Review presentation
  - Held a successful UR Business Showcase event on Feb. 4 with 250 people in attendance. Thanks to the many faculty members who attended!
- Important Upcoming Dates:
  - Today – Finance Candidate visit – Walid Ben Omrane

- Feb. 19 – Teaching Workshop
- Feb. 22 – Academic Achievement Event – hope all Faculty & staff members can attend; expecting up to 200 students & parents at Terrace Bldg.
- Feb. 26 – Research Presentation by Ernest Johnson
- March 5 – Research Presentation by Chris Street
- Status Report:
  - **First Nations University of Canada** – New developments every day
    - **50 Business Students** at FN Univ who take most of their courses at U of R
- Tyler Willox from Business Students’ Society (BSS) reported:
  - Elections took place this week. There was competition for 2 positions and 3 positions were uncontested. 180 votes were registered, with the new members elected as follows:
    - President – Jennifer Buckingham
    - VP Internal – Riley Anderson
    - VP External – Michael Truong
    - VP Marketing – Eric Moser
    - VP Finance – Joshua Litschko
  - Upcoming BSS events:
    - March 11-14 – Roundtable Conference 2011 in Windsor, ON for incoming and outgoing executive
    - March 14-19 – 5 Days for the Homeless – goal is to raise \$10,000 and get the entire campus involved. Have lots of media attention lined up.
    - March 26 – Keg-A-Rama – longest running student run event
    - April 9 – Spring Gala – final wrap up event of the year

## **5. ASSOCIATE DEAN’S REPORTS**

### **5.1 Associate Dean G. Sylvestre**

- Spring/Summer class schedule is mostly finalized
- Finishing final details and adjustments for Fall class schedule
- Continue to remind students about academic integrity in classes and distribute hand out
- Entrepreneurship major was passed at Senate

### **5.2 Associate Dean D. Senkow**

- Consider working on a Hill/Ivey case series this summer. There are incentives for preparing a Western Canadian teaching case. We have funding for 20 cases and have only prepared 3 to date. If you are interested, let David Senkow or Anne Lavack know and they can assist with ideas and connecting you with corporations and an Ivey partner
- Performance reviews underway. Thank you for your cooperation thus far. Reminder that even if you are not being reviewed this year, you are encouraged to fill in an Annual Information form.
- Developing new software for course casting that is low tech and “authentic.” Trials are taking place at the U of R through the Centre for Teaching and Learning. Still in the

development stage.

## 6. REPORTS OF STANDING COMMITTEES

### 6.1 Dean's Advisory Committee

- Committee has been busy meeting with Recruits and working on first phase of Academic Reviews.

### 6.2 Nominating Committee – Nothing to Report

### 6.3 Studies, Scholarships and Admissions Committee – Nothing to Report

### 6.4 Undergraduate Program Committee – Appendix 2

- A new high school math curriculum is being rolled out in Fall 2010 for all of Western Canada; therefore, we need to amend our entrance requirements to reflect the new high school math courses.

Senkow/Lockhart

Moved that, effective for Fall 2013 admission, Foundations of Mathematics 30 and Pre-Calculus 30 be added as acceptable mathematics courses for admission to the Faculty of Business Administration.

Carried.

### 6.5 Graduate Program Committee

- MBA International proposal was taken to PPC and was passed through both Phase 1 and Phase 2. However, it did not pass (by a narrow margin) when it was taken to the Faculty of Graduate Studies Faculty Council. The Grad committee has met to address some issues and representatives from our Faculty will be meeting with JSPP, FGSR, and students to gather further feedback, address concerns and highlights strengths of the program. The MBA International proposal will appear again on the agenda of the Faculty of Graduate Studies Faculty Council meeting in April 2010, followed by Executive of Council in May 2010. We still hope to launch this program in Fall 2010.

### 6.6 Teaching Committee – Nothing to Report

## 7. REPORTS FROM REPRESENTATIVES FROM OTHER FACULTIES

### 7.1 Graduate Students' Association

- Currently have 74 paper applications for the Graduate Student Research Conference and funding is also on track
- Update on childcare crisis on campus. Currently 200 people on the waiting list for

childcare. Have a committee set up to investigate.

### **7.2 Library**

- Some resources have been added to the CICA database
- WRDS database package has been extended to March 2011. The package includes many data sources which are easy to use and easy to manipulate. Is available to faculty, sessionals and graduate students. This resource is currently not being well used (based on number of people “signed up”).

[Clarified later that ALL students, both undergrad & grad, are eligible to use WRDS when faculty register a course account]

- Bureau Vandike is a database containing up to 30 years of historical data for private and public companies. A trial will be set up in March 2010.

### **8. REPORTS FROM BUSINESS ADMINISTRATIVE REPRESENTATIVES TO OTHER FACULTIES**

- Faculty of Science Faculty Council only meets twice a year.

### **9. OTHER REPORTS – Nothing to Report**

### **10. OTHER BUSINESS**

#### **10.1 Hill Alumni Forum**

- Setting up an undergraduate alumni group/forum which will meet twice a year for a breakfast meeting. This will provide feedback to the faculty from past students. Please forward names of interested alumni to the Dean’s Office.

#### **10.2 E-Textbook Usage**

- Requested feedback from faculty who are currently or who have used previously used e-textbooks in their classes
  - These e-textbooks are half the cost of the hard copy
  - 5-10% of students used the e-textbook
  - In some instances students can download the e-textbook to keep, but in others there is a limited access time (6 months).

#### **10.3 Employee Engagement Survey**

- The Center for Management Development was approached by U of R Human Resources to develop an Employee Engagement Survey. Aldene Meis Mason and Adrian Pitariu worked on the project. The survey has been reviewed by the leadership and executive groups of the University of Regina, and has been approved by the Research Ethics board. The survey will run from February 22 – March 12 and is expected to be completed by approximately 1600 employees. There are print and paper options for completing the survey, which should take roughly 16 minutes to complete. Participation is voluntary, but those who complete it will be eligible for prizes.

**10.4 Building**

- Discussed issues with fans and air circulation on evenings and weekends. These services are restricted after regular office hours, and this has helped U of R save nearly \$2 million per year in utility bills.

**11.** Hilary Horan made a motion for the meeting to be adjourned at 11:20 am.