

Important Dates

Wednesday, December 24

University closes at 12 noon

Friday, January 2

University re-opens

Monday, January 5

First Day of Classes

Friday, January 9

Faculty Council Meeting

10:00 a.m. – 11:30 a.m. in ED-558

Thursday, January 15

Bruce Anderson inducted as new
President of Regina & District

Chamber of Commerce

6:00 pm Cocktails / 7:00 pm Dinner

Conexus Arts Centre

January 16, 17, & 18

JDC West Practice in Moose Jaw

January 23, 24, & 25

JDC West Competition - Edmonton

Friday, February 13

Faculty Council Meeting

10:00 a.m. – 11:30 a.m. in ED-558

Friday, February 13

Charity Fashion Show

Business Students' Society

Saturday, February 14

C.A. Convocation in Saskatoon

Monday, February 16

Family Day - Holiday

Tuesday, February 17

High School Event in our Faculty

10:30 a.m. – 2:30 p.m.

February 17-20

Reading Week

Dean's Research Grant Program

The next deadline for the Dean's Research Grant program is **January 5, 2009**. The fund provides financial support for research projects that are intended to result in a peer-reviewed journal publication, and that will have a member of the Faculty of Business Administration as principal investigator. The maximum amount of the grant is \$5,000, and applicants may receive a maximum of \$5,000 in a given academic year (May 1-April 30). Grants cannot be used for conference travel or for buying teaching release.

Faculty members can apply by completing the 2-page Dean's Research Grant application form at:

http://www.uregina.ca/admin/Faculty_Information/dean_research_grant.html

Please see Alyce Garratt if you need the password to access the Faculty Information section of our website.

Getting Ready for Winter Semester

Winter 2008 semester is nearly upon us, so here's a list of important things to think about:

- The electronic version of your course outline should be submitted to Rae for posting on our website.
- Check how many students are registered in your course by going to the following website and searching for your course:
https://banner.uregina.ca/prod/sct/bwckschd.p_disp_dyn_sched
- Submit course outlines for printing at least 5 working days before class begins, using a Printing Requisition form. Please do not take your course outline down to Printing Services directly; if it becomes a rush, ask one of our staff members at the front desk to do this for you.
- Check your classroom, and talk to Thomas Tse if your classroom computer is lacking any special software you might need.
- Check the final exam times for your courses to be sure you're available.

Course Outlines

Your course outline is like a contract between you and the students, so it needs to clearly outline all the pertinent details.

Some optional items you may want to include are the instructor's policy on attendance, as well as the instructor's policy on late assignments and missed examinations.

It is also worthwhile to include a statement about academic integrity (plagiarism, cheating), referring students to the University Calendar for more information.



Important Dates

Tuesday, March 3

CEO Advisory Circle
12 noon – 2 pm in ED-562/ED-514

Friday, March 13

Faculty Council Meeting
10:00 a.m. – 11:30 a.m. in ED-558

Thursday, March 19

UR Business Showcase
4:30-6:30 p.m.

Friday, April 3

12 noon – 2:00 p.m.
Keg-A-Rama

Thursday, April 9

Last Day of Classes

Thursday, April 9

Spring Gala
6 p.m. Cocktails / 7 p.m. Dinner

Thursday, April 16

Levene Luncheon Event
Location: TBA

Friday, April 17

Faculty Council Meeting
10:00 a.m. – 11:30 a.m. in ED-558

In the News...

- **Sylvain Charlebois** wrote an op-ed article in the *Globe & Mail* on Tuesday, December 9 (“Cheap food products come with a price,” p. A15). He also appeared on the CBC Radio-Canada news on Monday, December 8.

Recruitment

Tatiana Levitt has confirmed that she will be joining us on July 1, 2008 as an Assistant Professor in the Marketing area.



2008 – The Year in Review

As we look back on 2008, the Faculty of Business Administration has achieved a great deal. Here are some of the things we have accomplished this year:

- Maintained our weekly newsletter to keep faculty, staff, and sessional lecturers informed, as well as to create greater transparency within the Faculty.
- Held an all-day Faculty Retreat in February to discuss the implications of the Hill gift, and a second Faculty Retreat in October to discuss the Faculty's mission statement.
- Held two all-day Staff Retreats in September and November to discuss staff work plans.
- Reduced the teaching load of tenured faculty members from 5 courses per year to 4 courses per year, to place an increased focus on research and enhance our research reputation.
- Published a 2007 Research Report to highlight our Faculty research accomplishments.
- Offered three Saturday teaching workshops for sessional lecturers (once each semester), to build teaching skills, share information, and create a sense of community.
- Held the first meeting of the Levene Advisory Board on June 3 to receive advice and build connections with the business community.
- Created the CEO Advisory Circle for the Paul J. Hill School of Business to receive advice and build connections with the business community; held its first meeting on October 29 with 23 CEOs in attendance.
- Instituted a \$500 grant to recognize and assist faculty members intending to write a SSHRC grant proposal.
- Instituted a travel fund for faculty members to attend teaching-related conferences.
- Hired 1 tenure-track faculty member (Aldene Meis Mason) to begin July 1, 2008; 1 tenure-track faculty member (Chris Street) to begin July 1, 2009; and 3 term Lecturers (Megan Costiuk, Brian Schumacher, and Cheryl Zurowski) for the 2008-09 academic year.
- For the first time, invited faculty members to a dress rehearsal for the Faculty Budget Presentation in January 2008.
- Obtained the largest budget increase for the Faculty that we have seen in over a decade, which includes funding for our 3 term Lecturer positions in 2008-09 and 7 new tenure-track positions to begin July 1, 2009.
- Began recruiting for the 7 new tenure-track positions.

Most of these items are things we had spent a lot of time talking about in the past – so it has been very exciting to implement these initiatives over the past year.

I hear from many of you on a regular basis, and I encourage you to continue sharing your ideas and opinions, to help make our Faculty even better. If you have ideas about things that we should improve or new initiatives we should undertake, please drop by to share your suggestions. Thanks!

- Anne Lavack